



Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

MINUTES OF MARAETAI BEACH SCHOOL BOARD MEETING

via Zoom

On TUESDAY 9 NOVEMBER 2021, 7.00pm

Present: Mark Keenan (MK) (Principal)
 Maria Lamberto Calvo (MLC)
 Tristan Gilchrist (TG - Minutes Secretary)
 Simon MacKechnie (SM)
 Vonja Young (VY)
 Simone Beesley (SB)
 Brook White (BW)
[Robyn Krawitz](#) (RK) (Staff Rep)
 Damian Powley (DP)

Apologies:

Visitors:

1	Open and Welcome	Follow up
	<p>a) MLC opened and welcomed everyone to the meeting at 7.03pm.</p> <p>b) MLC requested any conflict of interest declaration based on agenda.</p> <p>c) DP opened the meeting with a karakia</p>	
2 and 3	Strategic discussions and decisions	Follow up
	<p><u>Covid</u> Staffing discussion - in committee. We have 14 - 18 children in our bubbles, currently running 2 bubbles. There is an announcement tomorrow with regards to whether we return next week. If we do return, it will likely be in stages. Do you need support from the board to assist with returning? The SLT will deal with it operationally, however please be assured all requirements will be met.</p> <p><u>Board Elections 2022</u> These elections have been moved out to September next year. Please can you give an indication if you are willing to stay until this point. MLC; VY; SB; DP; SM; RK - will see the term out. BW needs to see how things play out. At this point we can continue as we are.</p>	



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	<p>Health and Safety Questionnaire</p> <p><u>Parent Donations for 2022</u> Although our income streams are currently depleted, in the interests of our school community we want to refrain from putting more pressure on our community in the current climate and continue with community engagement. Motion: To keep the donations the same as 2021 for 2022 Raised MLC, seconded VY; unanimous.</p> <p><u>Christmas gifts for staff</u> Do we want to give gifts this year? Agreed it is hugely appreciated. We would like to support local businesses. Budget of \$50 per staff member.</p> <p><u>End of Year events</u> Prizegiving will go ahead online this year. Graduation may be a prerecorded ceremony, depending on the updates to Levels. Details will be confirmed as we know more with regards to Levels.</p>	
4	Monitoring Reports	Follow up
	<p>a) Principals Report</p> <p>As tabled. Staffing for 2022 - is the lower numbers in junior school due to lower student numbers? We have 2 roll growth classrooms. Next year we won't have the relievers running through our budget as we have done this year. Motion: To accept Principals report as tabled Raised SM, seconded RK, unanimous</p> <p>b) Board Chair's Report</p> <p>As tabled. We don't see any issue arising with regards to the new build opening. The signage may be an issue but we can overcome this. Motion: To accept Chairperson's report as tabled Raised MK, seconded DP, unanimous</p> <p>c) Finance</p> <p>October review - seeing the impact of Covid. We are going into the new month with a surplus.</p>	



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	<p>The funrun is unable to go ahead, however the PTA has already raised \$24k this year. Plans have started for 2022. The pool income is not currently available due to covid restrictions.</p> <p>Motion to accept the Finance report as tabled Raised MK, seconded BW, unanimous.</p> <p>d) Property</p> <p>New oven in the house. Action: to give an idea of expenditure for the house in 2022</p> <p>e) Policies and Legislation: Harassment -*****. *****</p> <p>f) Health & Safety Looking forward to identifying the H&S issues with the new build.</p> <p>g) Community Engagement</p> <p>Action: To send out comms prior to the Christmas break - start of December, leading into the summer break. Distance learning, recognition of parental support from home, confirmation of the New Built revised handover date, etc.</p> <p>Motion: To accept all Reports as tabled Raised MLC, Seconded DP, unanimous</p>	<p>BW</p> <p>SB</p>
5	General Business	Follow up
	<p>Other business: Monitoring board time: MLC 2.5 MK 10 DP .5 VY 3 SM 6 SB 2 BW 0.5 RK 0.5</p> <p>Action: Upload to MKs document personal ideas for the Treaty of Waitangi obligations for</p>	<p>all BOT</p>



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	<p>discussion at next meeting by 1 December 2021. Action - to send completed Trustees Self Review Questionnaire form by Friday 3 December to MLC</p>	all BOT
6	Administration	Follow Up
	<p>a) Motion: to approve the minutes of the meeting held September 2021 as a true and accurate record: Raised MK, seconded SM, unanimous.</p> <p>Action Points from previous minutes: Action: Ensure the pool agreement outlines no use apart from at Level 1 (it does) and at what point refunds are considered. To be considered prior to the agreement going out - defer to appropriate levels. Action - MK to distribute for brainstorming ideas - completed Action: BW to come back with a view to next steps from the Realsure report at the next available opportunity- to be completed.</p> <p>b) Correspondence - nothing to report c) Identify agenda items for next meeting Review annual plan and annual topic - treaty Trustee self review session Budget approval Board Photo House discussion - TBC</p> <p>Meeting closed at: 8.22pm to go into committee.</p>	
	Next Meeting: 7 December 2021 at 6pm in Staffroom.	