



Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

MINUTES OF MARAETAI BEACH SCHOOL BOARD MEETING

AT THE PICNIC TABLE @MBS

On TUESDAY 7 DECEMBER 2021, 6.00pm

Present: Mark Keenan (MK) (Principal)
 Maria Lamberto Calvo (MLC)
 Tristan Gilchrist (TG - Minutes Secretary)
 Simon MacKechnie (SM)
 Vonja Young (VY)
 Simone Beesley (SB)
 Brook White (BW)
[Robyn Krawitz](#) (RK) (Staff Rep)
 Damian Powley (DP)

Apologies:

Visitors: Kate Deane

1	Open and Welcome	Follow up
	<p>a) MLC opened and welcomed everyone to the meeting at 6.09pm.</p> <p>b) MLC requested any conflict of interest declaration based on agenda.</p> <p>c) DP opened the meeting with a karakia</p>	
2 and 3	Strategic discussions and decisions	Follow up
	<p><u>Kate Deane - Snapshot of Junior reading Post Covid</u></p> <p>Our focus was looking at learning gaps and resources required after the lockdown. On the whole, progress has continued throughout lockdown. This was especially apparent where students had gained the skills to be able to work alone to a point prior to going into Distance Learning. We did notice gaps but as these have been identified can also see how to easily plug these. Those students who were behind to start with have on the whole not progressed and so will be going into Y2 quite low. Additionally, those students who haven't returned this year will have had 6 months away from the classroom so we are aware they may also require additional support. With our staffing for next year, we have some teacher time available at the beginning of 2022 to assist with bringing these students up in line to where they should be.</p> <p>We were lucky that we met with some parents just prior to lockdown so the awareness of what was being taught was well understood. Kids Club also attended this meeting so it is great that their engagement in understanding our programme and learners will be beneficial for those students who work with them. During lockdown, KD ran a writing group with students alongside</p>	



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	<p>the parents. Great progress was made due to the increase in engagement, confidence and support. The parents also recognised this and would like to continue as they are able. We would like to continue this close input from parents.</p> <p><u>Trust Questionnaire -</u> Action: please complete and return to MLC asap for analysis. Action: to resend questionnaire from November board pack.</p> <p><u>Review of giving effect to Te Tiriti o Waitangi</u> Regular review of strat plans and data is inline with our implementation of recognising Te Tiriti o Waitangi. We could make it clearer that this document is relative throughout all areas of school life. Action: Add House Islands into the feedback</p> <p><u>Board Plan for 2022</u> We have found that 5 weeks between meetings has worked well. Annual review programme and BOT Timeline - it would be good to create a subcommittee for the New Build opening; we might have invited groups to see the facility. Discussion about the timing of the 3 year plan to accommodate the late election. Motion: to accept the timeline for the 2022 Annual Review Programme and BOT timeline and meeting plan as tabled. Raised MK, Seconded SM, unanimous.</p> <p><u>Budget Approval</u> The luxury we have had with our staffing recently unfortunately won't continue in the short term, however MK will be tracking the student growth. Motion: To accept the budget for 2022 as tabled Raised SB, Seconded VY, unanimous</p>	<p>BoT TG</p> <p>MK</p>
4	Monitoring Reports	Follow up
	<p>a) Principals Report</p> <p>Annual Plan - Maths is our focus for 2022. We will work with the Pause, Breathe, Smile programme and this will become part of our curriculum. We do have concerns re: the students who have been away from school a long time, so this will be a focus. Property will be a large focus in 2022 with our new build.</p> <p>Motion: To accept Principals report and Annual Plan as tabled Raised SM, seconded RK, unanimous</p>	



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b) Board Chair's Report

As tabled.

Thank you to BW for your support of the board.

MLC is continuing to catch up with Zaelene offsite. Continue to work with the iwi for the opening.

Motion: To accept Chairperson's report as tabled

Raised MK, seconded DP, unanimous

c) Finance

Purchasing for the new build has begun.

Nothing further to report

d) Property

Tenants will be moving on in February. Having a new tenant means the new legislation comes into play within 90 days. We will need to decide what work to do, if any, prior to getting new tenants.

Currently getting a quote for roof repairs.

VY to assist with taking on the property role of the house until the next Board meeting.

e) Policies and Legislation:

Maori Education Success -*****. *****

f) Health & Safety

Nothing to report.

g) Community Engagement

Action: To send out comms by the end of the week - leading into the summer break. Distance learning, recognition of parental support from home, thank you to PTA, confirmation of the New Build revised handover date, Board elections in September, etc.

Motion: To accept all Reports as tabled

Raised DP, Seconded BW, unanimous

SB



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5	General Business	Follow up
	<p>Other business: Monitoring board time: MLC 6 MK 7 DP 1 VY 12 SM 2 SB 6 BW 0.5 RK 2</p> <p>Thank you to VY for your assistance over the last months with our staffing. Action - to send completed Trustees Self Review Questionnaire form by Friday 10 December to MLC Action - RK to ask staff to assist with the sub-committee for the opening of the New Build</p>	<p>all BOT RK</p>
6	Administration	Follow Up
	<p>a) Motion: to approve the minutes of the meeting held November 2021 as a true and accurate record: Raised MK, seconded SM, unanimous.</p> <p>Action Points from previous minutes: Action: To send out comms prior to the Christmas break - start of December, leading into the summer break. Distance learning, recognition of parental support from home, confirmation of the New Built revised handover date, etc. SB Action: to give an idea of expenditure for the house in 2022 Action: Ensure the pool agreement outlines no use apart from at Level 1 (it does) and at what point refunds are considered. To be considered prior to the agreement going out - defer to appropriate levels. Action: To discuss the next steps from the Realsure report at the next available opportunity- to be completed.</p> <p>b) Correspondence - queries re vaccinations - reassurance given by MK. c) Identify agenda items for next meeting Sub-committee for the Opening of the New Build House discussion - TBC</p> <p>Meeting closed at: 8.27pm</p>	<p>SB BW VY</p>
	Next Meeting: 1 March 2021 at 6pm in Staffroom.	