



Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

MINUTES OF MARAETAI BEACH SCHOOL BOARD MEETING

Maraetai Beach School Staffroom
On TUESDAY 8 December 2020, 6.00pm.

Present: Mark Keenan (MK) (Principal)
 Craig Rooks (CR) - (Chair)
 Maria Lamberto Calvo (MLC)
 Tristan Gilchrist (TG - Minutes Secretary)
 Simon MacKechnie (SM)
 Vonja Young (VY)

Apologies: Staff Rep
 Damian Powley (DP)

Visitors: Simone Beesley
 Brook White
 Jess Milne
 Rebecca Norrish
 Vic Gilpin

| | | |
|---------|---|------------------|
| 1 | Open and Welcome | Follow up |
| | <p>a) CR opened and welcomed everyone to the meeting at 6.06pm.</p> <p>b) CR requested any conflict of interest declaration based on agenda.</p> | |
| 2 and 3 | Strategic discussions and decisions | Follow up |
| | <p><u>Learning Support Coordinator at Maraetai Beach School - R Norrish and V Gilpin</u> <u>Presentation</u></p> <p>In the first lockdown, LAs completed a lot of professional development. In the 2nd lockdown, there was more one on one learning between learning assistants, which we moved through to meeting with the learners and their families at the beach. We found this to be a great learning environment for these students involved. MOE rolled out funding which allowed us to look at setting up our beach school. The programme covers health, pe, literacy, a whole range of curriculum areas. We are now using the coastguard rooms as well as the external environment.</p> | |



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Feedback from students, parents and the public has been received about the positivity of the students when they are involved in beach school.
The 'looking forward to Beach school' has assisted the students during their Mon - Thurs school in that they are much more positive and enjoying school more - they have more to write about, they have been able to experience physical play through the playground equipment (learning to swing, gforces, etc.)
There is the possibility of the group growing if there is funding available, which there may be with an opportunity with the behavioural funding. At present we do have enough staffing to continue the programme next year.

Hui - M Keenan

Presentation on webpage - <https://maraetaibeach.school.nz/students/te-reo>
Shared our learning and games, goal sheets.
Building on our Maori curriculum throughout the year levels.

Annual Plan

Motion: To approve the Annual Plan for 2021
Raised:CR, Seconded VY, unanimous

Budget

Donations: in comparison to other local schools our donations are relatively low, especially for the multi-children families.
Intermediate Tech budget - how did this go being the first year having technology on site and with the lockdowns? Well, we spent most of the technology budget as it is a consumable budget.

Motion: to approve the budget as tabled with the additional capex items (increase in pool blanket and cleaning gear for new turf) added.

AND

To approve the proposed increase in donation across the price brackets
Raised CR, Seconded MLC, unanimous

BOT Annual Plan

Proposal - to reduce to 8 meetings per year. Have some zoom meetings, maybe one per term after the initial term with new members.
Action: MK to complete workplan for review.

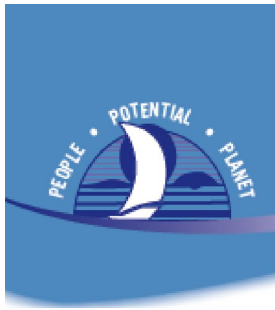
MK



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| 4 | Monitoring Reports | Follow up |
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| | <p>a) Principals Report School roll data - growth of 183 students in 4 years. Inquiry plan - exciting year ahead with softskills focus. Thank you to all board members for your efforts this year, and to Craig as our Chair over the past few years. You have been fantastic to work with.</p> <p>Motion: To accept Principals report as tabled Raised CR, seconded SM, unanimous</p> <p>b) Board Chair's Report</p> <p>Motion: To accept Chair's report as tabled Raised CR, seconded MK, unanimous</p> <p>c) Finance</p> <p>Motion to approve Finance Report Raised CR, seconded MK, unanimous</p> <p>d) Property School house - same tenants; insurance stable; electrical, plumbing work complete; window will be fixed in next few months (we have been waiting for the drier weather). Healthy homes standards - from 1 July 2024 so there is no requirement at this stage to put in a heatpump. Tenant has requested privet trees to be removed from the garden - Action: to ask PD to have done at the same time as the school pruning.</p> <p>e) Policies and Legislation: Classtime release Salary units In 2021 our Sports specialist will be great for our children but also gives an extra 45 minutes to teachers for planning, release. *****</p> <p>f) Health & Safety Nothing further to report.</p> <p>Motion: To accept all Reports as tabled Raised CR, Seconded MK, unanimous</p> | <p>MLC</p> |



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| 5 | General Business | Follow up |
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| | <p>Other business:</p> <p>Teachers Christmas gifts: VY to arrange</p> <p>Prize giving and Y8 Leavers dinner coming up, would be great to have the BoT there.</p> <p>BoT Christmas dinner at Franklin. Friday 11 December 7pm</p> <p>Monitoring board time:</p> <p>MLC 5 MK 8 DP CR 2 VY 5 SM 8</p> | |
| 6 | Administration | Follow Up |
| | <p>a) Motion: to approve the minutes of the meeting held November 2020 as a true and accurate record: Raised CR, seconded MK, unanimous.</p> <p>Action Points from previous minutes:</p> <p>Notice in newsletter re poolkeys - complete</p> <p>CR to set up interviews to complete report for 2021 - continuing</p> <p>Damian to contact AT re crossing - continue</p> <p>Tristan to book eoy Board dinner - complete</p> <p>Vonja reviewed contract with Kids Club - spoken to Brenda, sent a contract, waiting on it's return.</p> <p>CR to contact Zaleen - continuing</p> <p>Provide exit interview questionnaires to RL, BW and LK</p> <p>CR to invite staff to meetings - continuing</p> <p>Health and Safety report to staff - continuing</p> <p>b) Correspondence - nothing to table.</p> <p>c) Identify agenda items for next meeting</p> <p>Selection of Board Candidate:</p> <p>Simone Beesley has been selected to the vacant casual vacancy role on the board beginning first Board meeting of 2021.</p> <p>The board has made the decision to co-opt Brook White as parent representative beginning first Board meeting of 2021 until the next election cycle (June 2022). The reason for co-option is to gain the required expertise and aid adequate succession planning as identified that is needed on the board.</p> <p>Meeting closed at: 7.38pm</p> | <p>CR</p> <p>DP</p> |
| | <p>Next Meeting: 2 March 2021 at 6.00pm in staffroom.</p> | |



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