



Maratai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

MINUTES OF MARATAI BEACH SCHOOL BOARD MEETING

in MBS Staffroom

On TUESDAY 25 May 2021, 6.00pm

Present: Mark Keenan (MK) (Principal)
 Maria Lamberto Calvo (MLC)
 Tristan Gilchrist (TG - Minutes Secretary)
 Simon MacKechnie (SM)
 Vonja Young (VY)
 Simone Beesley (SB)
 Brook White (BW)
[Robyn Krawitz](#) (RK) (Staff Rep)

Apologies: Damian Powley (DP)

Visitors: Steve Harper-Travers
[Kate Deane](#)

1	Open and Welcome	Follow up
	<ul style="list-style-type: none"> a) MLC opened and welcomed everyone to the meeting at 6.02pm. b) MLC requested any conflict of interest declaration based on agenda. c) MLC opened the meeting with a karakia 	
2 and 3	Strategic discussions and decisions	Follow up
	<p><u>Curriculum Development Plan - Steve Harper-Travers Presentation</u></p> <p>We have worked with both teachers and students to ensure that they are aware of what their goals are and what these mean. SHT and MK ran some PD with regards to eAstele testing and interpreting results, including planning, teaching and testing.</p> <p>SHT to explore the Learning Progressions Framework for maths.</p> <p>Learning intentions are really clear, our next steps are making sure the tasks are high quality and targeted; monitoring of the continuation of this; and looking at how to restructure tasks to assist in learning.</p>	



Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

We have implemented much more on one-on-one time. Coaching being undertaken with teaching the ability classes, this has been proactively undertaken by many teachers, especially in the middle school.

The OTJ results from midyear are much more positive than from the eAstile testing. This rigorous testing gives us reassurance that the results in eAstile were lower than reality.

Stretch groups are an area we want to develop and progress, RK has been doing a great job with the boost groups.

Teacher confidence is being built, especially with the mixed-ability grouping.

At this stage the budget we have to spend on maths equipment and professional development should be sufficient until next year. SHT is looking to complete PD and use this to upskill other staff. There aren't a lot of PD opportunities in the maths curriculum.

Maori and Pacifica Data - Kate Deane

[Presentation](#)

Our biggest cohort of Maori students have started this year.

Our target in progressing Maori students in writing from 2020 wasn't met, however is on par with the rest of the school, and writing was the curriculum area that was hardest hit in the 2020 year from an education perspective.

Our initiatives from 2020 were undertaken positively. We have had 100% buy in from the teachers, our teachers confidence in this area has been boosted, resulting in more integrated use throughout the school.

We are weaving Te Reo into other classroom activities so it becomes the norm, and is not seen as a different area but rather just a part of life.

Our reading and maths results are on par for the rest of the school, writing is slightly below par, males are slightly higher in numbers. Our numbers of Maori students have been steady from last year.

Where to next? Our data for this year is already in so we have had time to have an indepth look at where students are so that the planning for support of these students is in place for next term already. We are including student voice in this planning.

The Te Reo programme AR is running is great for the students and the teachers. The teachers gain knowledge from her as they stay in the class with her, and the students are really involved in the programme, and use these resources at other times as well.

Is there any difference between an intervention for a Maori vs non-Maori student? Through delving into this area we have found that recognising student's culture and including their whanau would assist in their growth, but there is no actual difference in the teaching methods.

We are continuing to develop our home-school partnerships with our families.

We are looking to create a welcome for our new cohorts and are engaging Zalene to assist with this.



Maratai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

	<p><u>Curriculum refresh - MK</u> All learning areas will be reviewed over the next 5 years, which will result in major changes in planning, delivery and assessment. We currently cover the requirements that will come into effect for strategic planning, however there will likely be a new set of requirements added that we will need to adjust for.</p> <p>Motion: We will defer the review of our 3year plan to 2022. Raised MK. seconded BW. unanimous.</p> <p><u>Ka Hikitia - MK</u> This will become a major part of Ministry strategy. We will need to become familiar with this for our own planning.</p> <p><u>School house - BW</u> Discussion with regards to retaining the house status quo; improving the house and increasing rent comparatively; or selling the house and utilising the land left empty.</p> <p>We would like to keep the house. We would like to investigate the likely cost and plan for renovations. BW to arrange an inspection to assist with making decisions regarding improvements and rental changes. BW to report back at the next meeting any recommendations.</p>	BW
4	Monitoring Reports	Follow up
	<p>a) Principals Report <u>Term Dates for 2022</u> Motion: to accept tabled dates Raised MLC, seconded SB, unanimous</p> <p><u>Signage</u> New Build: Propose - to go with option 2. The sign facing Te Pene will be our school logo, the one facing the other way will have the iwi name for our building. Current sign: Option 1, tie the whole school together. Motion: to accept the signage option 2 for the newbuild and option 1 for the plinth out the front of the school. Raised MLC, seconded RK, unanimous</p> <p>Motion: To accept Principals report as tabled</p>	



Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

Raised MLC, seconded VY, unanimous

b) Board Chair's Report

New build - meeting in at the architects in the holidays. MK and MLC to attend.
Relocatables are on track.

Motion: To accept Chairperson's report as tabled
Raised MK, seconded SB, unanimous

c) Finance

We are tracking well presently.
Overview of Annual Report.

Motion to accept the Finance report as tabled
Raised MK, seconded SB, unanimous.

d) Property

Nothing to report

e) Policies and Legislation:

Visitors -*****. *****

f) Health & Safety

Leaks have been substantially reduced however are still apparent. The bill so far is \$5k.

We are looking to access our 5YA to cover this issue, or alternatively the HLW Grant.

Motion to accept the health and safety report
Raised BW, seconded SM, unanimous

g) Community Engagement



Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

	<p>Nothing to report</p> <p>Motion: To accept all Reports as tabled Raised MLC, Seconded DP, unanimous</p>	
5	General Business	Follow up
	<p>Other business:</p> <p>Monitoring board time: MLC 3 MK 8 DP VY 2 SM 4 SB 2 BW 4 RK 2</p>	
6	Administration	Follow Up
	<p>a) Motion: to approve the minutes of the meeting held May 2021 as a true and accurate record: Raised MLC, seconded MK, unanimous.</p> <p>Action Points from previous minutes: Action: MLC to offer an Exit Interview to LV - complete Action: TG to send a generic Fixed term support staff contract to VY for appraisal - complete Action: MLC to offer an Exit Interview to JG</p> <p>b) Correspondence - nothing to table. c) Identify agenda items for next meeting Mid year data and climate review Parent survey Midyear budget review Annual H&S review of school site and systems. BOT to complete the workplace H&S questionnaire. Photo for the website</p> <p>Meeting closed at: 8.20pm</p>	MLC
	Next Meeting: 17 August 2021 at 6pm in Staffroom.	