



Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

## MINUTES OF MARAETAI BEACH SCHOOL BOARD MEETING

via Zoom

On **MONDAY 23 August 2021, 7.00pm**

**Present:** Mark Keenan (MK) (Principal)  
 Maria Lamberto Calvo (MLC)  
 Tristan Gilchrist (TG - Minutes Secretary)  
 Simon MacKechnie (SM)  
 Vonja Young (VY)  
 Simone Beesley (SB)  
 Brook White (BW)  
[Robyn Krawitz](#) (RK) (Staff Rep)  
 Damian Powley (DP)

**Apologies:**

**Visitors:** Steve Harper-Travers  
[Kate Deane](#)

1	<b>Open and Welcome</b>	<b>Follow up</b>
	<ul style="list-style-type: none"> <li>a) MLC opened and welcomed everyone to the meeting at 7.07pm.</li> <li>b) MLC requested any conflict of interest declaration based on agenda.</li> <li>c) DP opened the meeting with a karakia</li> </ul>	
2 and 3	<b>Strategic discussions and decisions</b>	<b>Follow up</b>
	<p><a href="#">KD and SHT - 2021 Mid Year Data</a>          Reading - students are making good progress, seniors generally sitting above 85%, junior schools results are not unexpected, we have a lot of extra support in place to work on improving the results. Male / Female: data all similar across the board. Maori Pacifica results are similar to last year.          YO aren't included in the results as they have not been at school long enough to receive a report.          Writing - Y1 we are looking at changing the reporting as their performance isn't reflected in the results.</p>	



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The testing is against the NZ curriculum. There is more of a difference between male / females. The year 1 data does skew our results. Results are as expected at this time of the year. The effects of lockdown - reading and maths tend to hold, whereas writing is most at risk. Our intervention groups are still being run during this time hoping to hold off these effects. Maths - our below students have already been recognised as requiring intervention and so weren't unexpected. The male results are ahead of females in this area. We are looking at working on girls' confidence in maths to improve their performance. Once again we are going to look at our reporting for the Y1s so they are more accurately represented.

Interventions: NE is running the Quick 60 programme. The new Decodable text reading group has proven successful. We found in particular the Y4's are in need of support, especially those on the cusp.

The college intervention programme includes technology rather than reader / writers, we are looking at implementing this especially with the Y8s.

This is the first report where we have made the distinction of where students are currently sitting in the curriculum, rather than predicting where they will head to.

SHT and KD left the meeting.

#### Lockdown

We are so impressed with all our staff going into lockdown, the transition was immediate and seamless. We have had positive feedback from many parents. Thank you to MK and the team for the quick, efficient communication, this is hugely reassuring for our families. Great to have the work provided without the pressure to complete it.

#### Community Survey

Are we going to put a survey out with the current situation?

Our results are likely to be skewed due to the external factors of the current environment. A survey will be a lot of effort for a result which may not be worth analysing. The point of the survey is to gather information for the annual plan, to hold it off until T4 will not satisfy this purpose as it will not be timely.

We have a lot of information from the feedback received directly from the community; we have the Principal Appraisal to work from which will include feedback from staff, BOT and parents. If we don't run a survey we won't be running blind. If we do run it we may get skewed results due to such a tenuous environment at present. There is a concern whether enough community voice and involvement will be received.

Motion: to not conduct the community survey so as to not put any further pressure on the community at this time as we feel we do have enough anecdotal evidence from the community to roll the plan for 2022. The next community survey will take place Term 3 2022.

Raised MLC, seconded BW, unanimous.



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	<p><u>Treaty - NZSTA workshop</u> This workshop attended by MK, MLC and SM, looked at how we as a board work in effect to the treaty. We will discuss this in the next board meeting where we are face to face.</p> <p><u>Staffing</u> we have our staffing in place for next term with a new New Entrance class starting.</p>	
<b>4</b>	<b>Monitoring Reports</b>	<b>Follow up</b>
	<p><b>a) Principals Report</b></p> <p><u>Sports Camp - watch this space</u> <u>Community survey - as per above</u> <u>Pause breathe smile - we are looking forward to this.</u> <u>Community meeting - it is disheartening the lack of community attendance.</u></p> <p>Thank you to <a href="#">Lavinia Macefield</a> for hitting the ground running, especially with distance learning. Thank you to the health and safety workthrough team.</p> <p><b>Motion: To accept Principals report as tabled</b> <b>Raised RK, seconded SB, unanimous</b></p> <p><b>b) Board Chair's Report</b></p> <p>Met with Zaleene, very positive meeting. Spoke about the process of gifting of the name for the new building. Once approved by the iwi the name will be carved.</p> <p>Action: MLC to email Zaleene re weight of building carving of name for new build so it can be taken into account if necessary for engineering.</p> <p><b>Motion: To accept Chairperson's report as tabled</b> <b>Raised SB, seconded SM, unanimous</b></p> <p><b>c) Finance</b></p> <p>Mid Year Budget Review Locally raised income - holding off on the reminder with regards to donations. PTA funrun will potentially also be affected by the current Covid situation. Leaks and plumbing issues have been discussed with the ministry and this will be offset. Review of asset register is ongoing.</p>	<b>MLC</b>



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Thank you to Simon for time with the budget review. We appear to have a good check on the numbers.

**Motion to accept the Finance report as tabled**

**Raised MK, seconded DP, unanimous.**

**d) Property**

Reapplied for Franklin pool grant.

School house - getting fibre installed.

Realsure report - we need to wait until after lockdown. My recommendation is to tackle the roof elements, fixing the oven in the shortterm.

Look at giving a budget for house maintenance for 2022.

SB to assist with the property portfolio

Action: BW to come back with a view to next steps from the Realsure report at the next available opportunity.

**Motion to accept the Property report as tabled**

**Raised MK, seconded VY, unanimous.**

**e) Policies and Legislation:**

Concerns and complaints -\*\*\*\*\*. \*\*\*\*\*

**f) Health & Safety**

Health and safety walk through. As reported.

The school is very well presented, welcoming. Thank you to all staff esp Phil and Karen for their organisation and maintenance.

**Motion to accept the health and safety report**

**Raised BW, seconded SM, unanimous**

**g) Community Engagement**

**BW**



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	<p>Nothing to report</p> <p><b>Motion: To accept all Reports as tabled Raised MLC, Seconded DP, unanimous</b></p>	
<b>5</b>	<b>General Business</b>	<b>Follow up</b>
	<p>Other business: Letter going out re out of zone enrolments as space next year. Via email to school community and in the local paper.</p> <p>Monitoring board time: MLC 16 MK 20 DP 3 VY 2 SM 10 SB 2 BW 1 RK .5</p>	
<b>6</b>	<b>Administration</b>	<b>Follow Up</b>
	<p><b>a) Motion: to approve the minutes of the meeting held June 2021 as a true and accurate record: Raised RK, seconded SB, unanimous.</b></p> <p>Action Points from previous minutes: Action: MLC to offer an Exit Interview to JG - completed</p> <p><b>b) Correspondence - NZSTA; parent email re vaccine rollout answered by MK, no further correspondence.</b></p> <p><b>c) Identify agenda items for next meeting</b> T3 eastle data Treaty data</p> <p>H&amp;S form House discussion Photo for the website Covid update MLC and MK to arrange agenda depending on lockdown prior to next meeting</p> <p><b>Meeting closed at: 9.23pm</b></p>	
<b>Next Meeting: 21 September 2021 at 6pm in Staffroom.</b>		