



Maraetai Beach School

Prospectus

2020

MARAETAI BEACH SCHOOL
154 Maraetai Drive
Maraetai Beach
Auckland
2018

Telephone: 536 6570

Email office@maraetaibeach.school.nz

Website www.maraetaibeach.school.nz



2020 Staff

PRINCIPAL	Mr Mark Keenan	mkeenan@maraetaibeach.school.nz
DEPUTY PRINCIPAL	Wayne Gillard	wgillard@maraetaibeach.school.nz
DEPUTY PRINCIPAL	Kate Deane	kdeane@maraetaibeach.school.nz

Intermediate School (Year 7/8)

Team Leader	Miss Robyn Bullough	
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Senior School (Year 5/6)

Team Leader	Ms Liz Whittaker	
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Middle School (Year 3/4)

Team Leader	Mrs Lindsay Henderson	
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Rm 12	Yr 3/4 Mrs Lindsay Henderson	lhenderson@maraetaibeach.school.nz
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Junior School (Year 1/2)

Team Leader	Mrs Stephanie White	swhite@maraetaibeach.school.nz
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Special Programmes

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Relieving Teachers

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Learning Assistants

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Administration

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Caretaker	Phil Davies	pdavies@maraetaibeach.school.nz
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Introduction

Maraetai Meaning :

Meeting place by the Sea. Safe water - Ngai Tai.

On behalf of the Board of Trustees, I would like to extend to you a very warm welcome to Maraetai Beach School. We look forward to working closely in partnership with you to ensure your child/ren receive a high quality education and achieve to their potential.

The Education Review Office completed their review of our school in 2019. As a school we received the highest award possible. The report highlighted the following key strengths:

- strategic stewardship that is focused on equity and excellence for students
- highly effective leadership that collaboratively develops and pursues the school's vision and goals
- a strong culture of evaluation, inquiry and knowledge building
- a responsive, bicultural curriculum and effective pedagogy that is underpinned by high expectations for student success.

To view the school's latest ERO report [click here](#)

He waka eke noa – We are all in this together

*Mark Keenan
Principal*

School Description

Maraetai Meaning :

Meeting place by the Sea. Safe water - Ngai Tai.

Maraetai Beach School has been educating children in Maraetai since 1879. The school now sits on the headland above Te Pene Point - an area that is significant to Nga Tai ki Tamaki as an ancient Kaianga or village adorned with flourishing gardens, crops and seafood aplenty. From this position our school looks out over the safe waters of Maraetai, to the islands of the Hauraki Gulf.

Maraetai Beach School is a U5, Decile 10, full primary (Years 1 to 8). The roll is maintained between approximately 400 - 430 children. We are a learning community that provides an exciting and challenging curriculum designed to extend all children's horizons in a secure, safe and learner focused environment. We have very strong parent and community involvement and highly value these partnerships. The school district encompasses the zoned area which can be found at the back of this Prospectus.

Our students are a very special group, friendly, confident and strongly motivated to learn.

PURPOSE STATEMENT

Growing a community of successful lifelong learners

Strategic Direction

A copy of the schools strategic plan can be found on our website



The graphic features a blue background with a blurred image of a beach and a pier. At the top right is the Maraetai Beach School logo, which includes a sailboat and the text 'PEOPLE • POTENTIAL • PLANET' and 'Maraetai Beach School'. The main text 'Our Purpose' is in large white font. Below it, 'People • Potential • Planet' is written in bold blue font, followed by the tagline 'Growing a community of successful lifelong learners' in a blue script font. At the bottom, there are four circular icons representing values: a boy with a soccer ball for 'Manawaroa Resilience', a girl with a plant for 'Whakaute Respect', a girl in a school uniform for 'Ngakau Tapatahi Integrity', and a boy with a book for 'Rawe Excellence'. To the left of these icons is the text 'Tō Tātou Ara Our Way'.

Our Purpose

PEOPLE • POTENTIAL • PLANET
Maraetai Beach School

People • Potential • Planet

Growing a community of successful lifelong learners

**Tō Tātou Ara
Our Way**

**Manawaroa
Resilience**

**Whakaute
Respect**

**Ngakau
Tapatahi
Integrity**

**Rawe
Excellence**

School Values

We have a strong set of values that are integrated through all aspects of school life, we call this To Tatou Ara – Our Way.

- Integrity/Ngakau Tapatahi
- Excellence/Rawe
- Resilience/Manawaroa
- Respect/Whakaute



School Curriculum

At Maraetai Beach School we have an exciting and engaging , integrated school curriculum. We have high expectations of all our learners. Literacy and Numeracy are the cornerstones of our curriculum. Science, Technology, Languages and the Arts all play a key role in providing an exciting and engaging school curriculum. We have strong links to the local community and the outdoors which provide our students with authentic learning experiences. Sports and Cultural groups are highly valued.

Our Houses

At Maraetai Beach School we have four houses:

- Motutapu
- Rangitoto
- Ponui
- Waiheke

All students are placed in a house (siblings are placed in the same house) to foster their sense of pride and belonging in the school. Houses meet regularly and compete in different events across the school year.

BOARD OF TRUSTEES

The Board of Trustees is responsible for the governance of the school, including building maintenance, financial management, community liaison, and meeting the day-to-day needs of both children and staff. Board of Trustees members are elected for a three year term. There is provision for some community members to be co-opted if necessary. Board of Trustees members are the parent representatives. Enquiries relating to school policy can be made directly to the Board of Trustees or through the Principal to the Board of Trustees.

P.T.A.

The school has a very active P.T.A. which meets monthly. Parents are encouraged to join. The P.T.A. is both a social and fundraising group. It is seen by the school as a most important link between the home and school. Any enquiries can be directed through the School Office.

SCHOOL ADMINISTRATION

The school office hours are from 8.30 a.m. to 3:30p.m. Office staff take care of aspects of the daily running of the school that include; school finances, arranging meetings, typing, copying, purchases, and attending to students who have health and medical needs.

Parents will be contacted by the office if there are health and medical concerns.

The school telephone number is **536 6570**. Email: office@maraetaibeach.school.nz

Parents and students are encouraged to contact the office staff for any administration information. The office staff will also coordinate appointments with the Principal.

HOME/SCHOOL PARTNERSHIP

We see learning as a partnership between the student, the teacher and the parents.

We try and foster a relationship where information is shared to enhance the students' learning opportunities. The partnership with school allows the students to achieve their goals and to take part in the wide range of activities the school offers.

COMMUNITY INVOLVEMENT

Maraetai Beach School policy is to involve both parents and the community whenever possible. Activities such as displays, concerts, visits, people resources, sports, the arts, family sector groups, competitions, and social activities all endeavour to meet a community need when people see the school as an integral part of the community.

There are opportunities for community members to volunteer in a range of school activities. Requests for support are published in the school newsletter or on the school website.

ATTENDANCE

Class hours are from 9.00 a.m. till 3.00 p.m. Children are asked to be at school by 8.45 a.m. so that they have time to prepare themselves for the day. Morning interval is from 11.00 a.m. until 11.30 a.m. Lunch time is from 1.00pm until 1.45 p.m.

The school grounds and classrooms are open from 8.30 am onwards.

If your child is arriving at school after 9.00 a.m. or leaving before 3.00 p.m. please sign them 'in' or 'out' at the office. If a parent/care-giver is not present a signed note is required. This should also be arranged with the class teacher.

ABSENCES

Please contact the school if your child is absent or late for school for any reason. Please phone the school on 536 6570 and leave a message before 9.00 am on the day of absence. This number is always available for messages out of school hours. Please state your name, your child's name, room number and the reason for their absence. Alternatively you may wish to email the school at absences@maraetaibeach.school.nz or through the school app.

You can also tell the office if you know beforehand that your child will be absent.

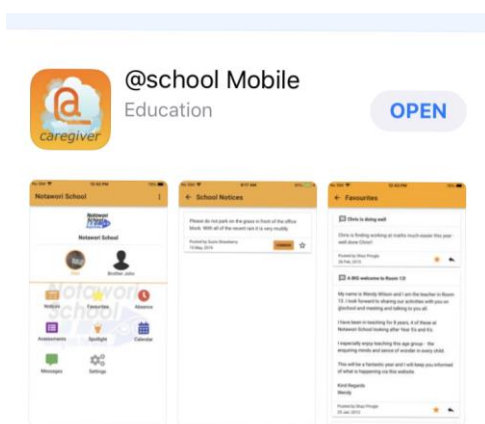
Please ensure that school records show the 'current' and 'all' of your contact details. (Home, Work, Mother, Father, Guardian, Grandparents etc).

SCHOOL APP

Maraetai Beach School now has a parent app available. This has a number of functions including:

- Storing of important information on your child/ren
- Ability to report absences
- School notices
- School contact

To download the app go to the app store (apple or android) and search for @school mobile. It will look like this:



Once downloaded open the app and log in with username and password. This only needs to be completed once. Once in the app go to the 3 small dots in the top right hand corner, click, then click settings and tick enable notifications.

You are now set up and ready to go.

PLAYGROUND SUPERVISION –HOURS

The school playground is open from 8:30am in the morning. Children are encouraged to use the school play areas after school, **but they must be supervised. Any child without a parent will be sent to the office to wait at 3:15pm.**

If you wish to meet with your child's teacher please make an appointment for either before or after school.

REPORTING TO PARENTS / CAREGIVERS

We believe that it is important to keep you informed on your child's progress, achievement, next learning steps and strengths. We want our reporting to be easy to understand, relevant and personalised. The following is our overall reporting framework to parents:

Term 1: Meet the Teacher and Parent/Teacher Conferences

Term 2: Mid Year Written Report

Term 3 : Student Led Conferences/Books sent home

Term 4: End of Year Written Report

As always, if you have something you wish to discuss regarding your child please come and speak with your child's teacher as you do not have to wait for the formalised reporting times.

SPECIAL PROGRAMMES

Maraetai Beach School welcomes children with all learning abilities. We have focused programmes designed to meet student's individual needs. We have classes to both boost and stretch our learners.

CLUBS AND GROUPS

A variety of clubs and groups can be joined by students and run before, during and after school. Some of these include:

- Kapa Haka
- Enviro Team
- Choir
- Dance Groups
- Chess Club

LEADERSHIP OPPORTUNITIES

Providing opportunities for our students to shine and lead in different areas of our school is very important to use. Some of the opportunities students are given are:

- House Captains
- Sport Captains
- Student Peer Coaching
- School Councillor
- Librarian
- Travelwise Team
- Road Patroller

SCHOOL POLICIES AND PROCEDURES

These are reviewed by school staff and Board of Trustee members on an ongoing basis and are available on the school website at all times for all parents to read.

EDUCATIONAL TRIPS

At Maraetai Beach School we make wide use of the local community to support learning programmes. This often means trips to a range of venues and facilities. Classes will often plan for visits away from school. Permission forms will be sent home for each major trip. Costs are covered through the Activity cost paid at the start of the year. All trips are linked to the learning taking place in the classroom. We also have a generic permission form that allows us to take children for walks in the local community to support learning programmes. All children travelling by car must wear a seat belt.

LIBRARY / RESOURCE ROOM

Maraetai Beach School has a very well resourced library. Students are encouraged to borrow books on a regular basis. If books are lost parents will be requested to pay towards the replacement cost of the book.

LOST / FOUND PROPERTY

Lost property is located in the foyer. All named items are returned to the classroom. Please help us to keep lost property to a minimum by naming all your child's items. Any unnamed items not collected will be washed and become part of our second-hand uniform sale.

SPORT/PHYSICAL EDUCATION

All students are expected to participate in physical education lessons, fitness, and organised sport, depending on age and ability.

Every child in Year 3-8 needs to have a sports uniform at school every day.

Our children in the senior school are involved in a number of ECCS (Eastern Counties Country Schools) sporting events, competing against other schools from the local area. We are also affiliated with the HPPA (Howick and Pakuranga Principals Association).

EOTC (Education Outside the Classroom)

All students are involved in a variety of EOTC events throughout the year designed to build confidence and outdoor skills. EOTC activities include using the local bush and coast. These programmes are designed to meet the needs of various age groups.

Our Year 4, Senior (Yr 5-6) and Intermediate (Yr 7-8) school students have an annual camp that changes venue from year to year. Year 3 students are involved in 2 EOTC days.

FIRE DRILL

Students are instructed in how to care of themselves in case of Fire, Earthquake and Lockdown. Drills are practiced throughout the year.

SUN SAFE POLICY

Parents are asked to support the school's sun safe policy by supplying hats for students during hot weather. It is compulsory for all students to wear a uniform sun hat during terms 1 and 4.

YEAR 7/8 TECHNOLOGY

Our Intermediate students have a specialised Technology rotation once a week. A fee is payable for materials and expenses. This includes robotics, reverse engineering and environmental science classes.

HOME LEARNING

All students have regular home learning. This can change depending on the age of your child but typically all home learning consists of:

- Reading (signed reading diary in Yr 1-3)
- Spelling
- Basic Facts

Please contact your child's class teacher if you have any questions regarding your child's home learning.

eLEARNING

Year 3-8

In Year 3-8 we run a bring your own device programme (BYOD). Students are encouraged to bring either a chrome book or laptop. Devices can be purchased through PB Tech at a discounted rate (link on our school website) or any other outlet. There are chrome books available in class for those students who do not bring their own.

WHY BYOD?

1. A vehicle for **personalising learning** in ways that ensure each student is fully engaged in learning and is successful in attaining established learning standards.
2. Access to digital content and digital learning environments that provide **multiple pathways to learning**.
3. **Empowering** our students to be life-long learners

Students in year 3-8 use the google apps for education (GAPE) tools and in Year 1 and 2 there are class ipads that teachers use as part of their classroom programme.

SCHOOL UNIFORM and SPORTS UNIFORM

It is compulsory for all students to wear the School Uniform. The uniform sun hat must be worn in terms 1 and 4 (these can be purchased from the office). The sports uniform is compulsory for Year 3 - 8 students. Uniform prices and information about uniform is available at the school office or on the school's website. Our uniform is supplied by NZ Uniforms and can be purchased in-store or on-line.

SWIMMING POOL

Teachers take summer swimming lessons and expect students to bring their swimsuits each school day. Families may purchase a key for after school and weekend use. Enquire at the office.

USE OF SCHOOL GROUNDS AFTER HOURS

The school staff and Board of Trustees endorse the community use of school grounds for sporting activities, and school buildings for meetings. Permission should be initially sought from the Principal.

The school expects out of hours users to:

- Vacate the grounds at sunset.
- No bicycles, skateboards or unauthorised vehicles.
- Take care of all property at all times.

SCHOOL RULES

We try to keep the number of school rules to a minimum in the belief that our students will take responsibility for their own actions and behave in a manner that reflects our school values and 3Ps. The school has a behaviour continuum and expectations for students both in the classroom and playground. When at school we teach children to resolve any problems by:

- Walking away
- Ignoring
- Telling Someone
- Say –Stop it I don't like it

We call this using our **WITS**



ASSEMBLIES

Whole school assemblies are held every second Friday afternoon at 2pm and alternate between class and music assemblies. Assemblies are seen as an important time to celebrate students' learning and achievements. If your child is receiving an award you will be notified.

ROAD SAFETY

Police Education officers assist teachers in developing road safety programmes and instruction to students each year. **We are a Travelwise School.**

Parents delivering or collecting their children in cars at school are asked to observe the following:

- Do not park across the road from the school so that the students need to run across the road
- Park well clear of the pedestrian crossing
- Drive slowly near the school especially at the start and the end of the day
- Do not enter the bus bay area while the cones are out or while road patrol pupils are on duty.

Besides walking, active transport to and from school includes bicycles, scooters, skateboards, and rollerblades. Students must wear suitable footwear, a Standards-approved helmet, and any necessary safety gear.

- Students using scooters, skateboards, or skates must be considerate, give way to other pedestrians and be aware of sneaky driveways.
- Students may not use wheels in the school grounds during school hours, unless it is an organised school event.
- Students must place their cycles in the cycle stands.
- Cyclists are expected to observe the road rules – hand signals, looking behind, mounting/dismounting, keeping well left, etc. Cyclists may not "double" other students to school.
- Each cyclist must wear a Standards-approved cycle safety helmet and have a roadworthy bicycle.

The police recommend that no child under the age of ten should cycle to school unless accompanied by an adult.

HEALTH

The school has a health room for students who are unwell or injured. Parents will be contacted to collect their child if they are unwell or injured and require medical attention.

If students need to bring medicine to school please leave it at the office and one of the office staff will administer the medicine as needed only once a medicine authority form has been completed and signed.

Hearing and sight checks by Health Department Officers are made on a periodic basis. These have been most helpful for parents in pin-pointing potential difficulties for children.

STUDENT INFORMATION

Please make sure the school office has up to date information about your child. This includes all contact phone numbers and addresses. All information is confidential. If there is a change in family circumstances that may affect your child's life at school, please let the teacher know as soon as possible. This is particularly important as far as phone numbers, changes of address and guardianship are concerned.

ENROLMENT SCHEME

Home zone

All students who live within the home zone described below* (and shown on the attached map) shall be entitled to enrol at the school.

Starting at Te Puru Stream Bridge and the intersection with Whitford-Maraetai Road, the boundary runs north along the west end of Omana Regional Park to follow the coastline, and turns east to travel as far as Maraetai Park. It continues south along Maraetai Coast Road to meet the intersection with North Road (excluded). The boundary then travels south-west cross country to meet Waikopua Road. It continues north along Waikopua Road (both sides included) to meet the intersection with Whitford-Maraetai Road. Continue north along the centre of Whitford-Maraetai Road towards the intersection with Jack Lachlan Drive. Continue west along Jack Lachlan Drive (87 and below included) towards Kahawairahi Drive. Continue along Kahawairahi Drive (both sides included) towards Mahutonga Avenue. Continue along Mahutonga Avenue (both sides included towards Beachlands Road and continue east along it towards Whitford-Maraetai Road then back to the starting point.

All residential addresses on included sides of boundary roads and all no exit roads off included sides of boundary roads are included in the zone unless otherwise stated. Proof of residence within the home zone will be required.

Each year, applications for enrolment for the following year from in-zone students will be sought by a specific date which will be published in a daily or community newspaper circulated in the area served by the school. This will enable the board to assess the number of places which can be made available to students who live outside the home zone.

Out of zone enrolments

Each year the board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulated in the area served by the school.

The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolment will be processed in the following order of priority:

First priority: This priority category is not applicable at this school because the school does not run a special programme approved by the Secretary.

Second priority: must be given to applicants who are siblings of current students.

Third priority: must be given to applicants who are siblings of former students.

Fourth priority: must be given to any applicant who is a child of a former student of the school.

Fifth priority: must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.

Sixth priority: must be given to all other applicants.

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary for Education under Section 11G(1) of the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school. Applicants seeking second or third priority status may be required to give proof of a sibling relationship.

Cohort Entry

Maraetai Beach School operates a cohort entry policy, which allows new entrants (after they turn five) to start school in cohort groups on the first day of the term, or at a mid-point during the term, rather than singly on each child's 5th birthday (also known as continuous entry).

We feel cohort entry allows new entrants an easier transition to school and helps them build relationships with their fellow new entrants and other students already in the class. It allows Maraetai Beach School to better plan its staffing requirements, and minimises disruption for new entrant teachers.

Once a child is formally enrolled at school, they must attend school regularly. Children must be enrolled in school by their 6th birthday.