



Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

MINUTES OF MARAETAI BEACH SCHOOL BOARD MEETING

Held via Zoom

On TUESDAY 27 July 2020, 7.40pm.

Present: Mark Keenan (MK) (Principal)
 Wayne Gillard (WG - Staff Rep)
 Craig Rooks (CR) - (Chair)
 Maria Lamberto Calvo (MLC)
 Tristan Gilchrist (TG - Minutes Secretary)
 Damian Powley (DP)
 Simon MacKechnie (SM)

Apologies: Vonja Young (VY)

Visitors: Brooke Wallen

1	Open and Welcome	Follow up
	<ul style="list-style-type: none"> a) CR opened and welcomed everyone to the meeting at 7.41pm. b) DP led a karakia c) CR requested any conflict of interest declaration based on agenda. 	
2 and 3	Strategic discussions and decisions	Follow up
	<p>Brooke Wallen: <u>STREAM Implementation at MBS</u> (Known as STEM at other schools) Presentation This programme is Implemented in our y3/4 and y5/6 classes. The impetus is we are getting them ready for jobs that haven't been invented yet and their future. This programme has provided a link between the junior play based learning and the intermediate robotic / technology programme. Curriculum wide, this area of learning has assisted in bridging the gap with girls in science / technology based learning. We follow a student led learning philosophy. Students can talk about what they actually did but have also recognised the deeper learning that has been undertaken and can unpack this alongside the teachers. It is this recognition of deeper learning that we see as being most beneficial long term. Are there any other resources you need? we would like to look at reusing and recycling materials (eg. straws for modelling etc.), however we are quite well resourced at present.</p>	



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	<p>What are the greatest successes you have seen through this programme? the excitement in the learning, the deeper thinking, students attempting to take the learning further alone after the lesson and to bring that learning back to school.</p> <p>The implementation of this programme has led to teachers using resources more than we would have been previously as we feel confident in using and exploring these areas. One of the benefits of this programme is it is inclusive of all students. We have focussed on working on as a team and the students have huge buy in for this. They are learning to be collaborative, non competitive so as to reach the end goal.</p> <p>Damian Powley: Workplace Health and Safety survey Completed linked survey document as a board. Action: Set a date for the board walkaround in August</p> <p>Note: We have updated our practices after Covid to include when we take sports teams off sites we are making students aware of not sharing bottles or spitting.</p>	DP
4	Monitoring Reports	Follow up
	<p>a) Principals Report</p> <p>As attached</p> <p>Term Dates for next year: the reason for the increase in TODs is under the new CA we need to have 8 TODs before end 2022. These have been moved later in the timeframe due to covid. Motion: to approve 2021 term dates as tabled in the principals report Raised CR, seconded SM, unanimous</p> <p>It is great to see the day camp getting positive support from our school community. Cross country was a great day looking at the feedback and photos, some of our non runners even specifically said they enjoyed it.</p> <p>Motion: To accept Principals report as tabled Raised CR, seconded SM, unanimous</p> <p>b) Board Chair's Report</p> <p>We have had a parent coming to visit next meeting: Brook White. It is great at this time of our term to have parents new to the school showing interest in the Board. We will be starting to look at succession planning in this second half of the term before the next election. NZSTA conference will be held via zoom this year.</p>	



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Motion: To accept Board Chair's report as tabled
Raised CR, seconded MK, unanimous

c) Finance

Monthly report.

We were ahead of budget for June and making progress on the YTD overspend. Donations have had a small pick up. PTA fundraising is starting up again. The notes supplementing the finance report were great.

Motion to approve Finance Report
Raised CR, seconded MLC, unanimous

d) Property

There have been a couple of small repairs with plumber and electrician.
Franklin Pool Grant going in this week.

The New Build is on track, with QS at present. We will be going ahead with the turf in Sept and the heat pumps dependent on MOE approval. Turf has been passed just waiting for official signoff. Paperwork has been submitted for the resource room and LSC office so will hopefully be completed over summer holidays.

e) Policies and Legislation:

Appointment Procedure -

Point 8: we don't use the new employee checklist, we have our own personal one. Everything is covered.

Policy rating: *****

Learning support:

We believe this is something we do very well.

We have catered very well in previous years, but this year with Rebecca Gundesen we also have a huge strength in ELL and gifted students.

Our learning assistants have been excellent through the process of change of hours and it has run smoothly

Policy rating: *****

f) Health & Safety

Nothing specific to report. No major issues since 10/3 so this is positive



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	<p>Motion: To accept all Reports as tabled Raised CR, Seconded MK, unanimous</p>	
5	<p>General Business</p> <p>Other business:</p> <p>Action: NZCER workplace survey to go out to staff - MK</p> <p>Health and safety meeting: be great to report back to staff again as per last year after the walk around - date to be set</p> <p>To send a letter on behalf of the board to Jenny Carter as a thank you for the Trust donation</p> <p>Monitoring board time: MLC 3 MK 5 DP 1 WG 1 CR 1 VY SM 2</p>	<p>Follow up</p> <p>MK</p> <p>DP</p> <p>MK</p>
6	<p>Administration</p> <p>a) Motion: to approve the minutes of the meeting held June 2020 as a true and accurate record: Raised CR, seconded MLC, unanimous.</p> <p>Action Points from previous minutes: CR / MK to communicate with local iwi on design- CR emailed - response received. Nothing back from landscapers yet, will update timeframe once confirmed. MK to contact NZPF President with regards to donations, have lodged query but not heard back formally from them. - continuing. To close action. MK hasn't heard back from Lester Property: we still have the window repair to complete</p> <p>b) Correspondence tabled.</p> <p>c) Identify agenda items for next meeting</p> <p>Next meeting: Feedback on NZCER survey Decide on questions and format for community survey Child protection policy</p> <p>Meeting closed at: 8.43pm</p>	<p>Follow Up</p>
	<p>Next Meeting: 25 August 2020 at 7.00pm in staffroom.</p>	



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