



Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

MINUTES OF MARAETAI BEACH SCHOOL BOARD MEETING

Held at Maraetai Beach School, Maraetai

On TUESDAY 24 September 2019, 6.00pm

- Present:**
- Mark Keenan (MK) (Principal)
 - Wayne Gillard (WG - Staff Rep)
 - Craig Rooks (CR) - (Chair)
 - Damian Powley (DP)
 - Vonja Young (VY)
 - Maria Lamberto Calvo (MLC)
 - Simon MacKechnie (SM)
 - Tristan Gilchrist (TG - Minutes Secretary)

Apologies:

- Visitors:**
- Kate Deane - student enquiry
 - Robyn Bullough - science and enviro

1	Open and Welcome	Follow up
	<ul style="list-style-type: none"> a) CR opened and welcomed everyone to the meeting at 6.02pm. b) DP Karakia c) CR requested any conflict of interest declaration based on agenda. 	
2 and 3	Strategic discussions and decisions	Follow up
	<p><u>Kate Deane - Integrated Inquiry:</u> We've had a change in how we run our inquiries over the last couple of years. We saw more structure was needed in linking curriculum areas. We try to tie learning into what is happening around us in the shape of events, enviro issues, etc.. We have used the model from Australian Katherine Murdoch and adjusted to suit our programmes. Images especially are used in the junior school which assists the students in understanding the learning process. Our focus is teaching the students the skills they need to be able to learn by themselves. Staff find it works well with social sciences and arts, however is more difficult where another process is being run alongside, such as in science or technology. This methodology has resulted in students being passionate about what they are learning, have ownership and confidence in what they are doing and where they are going.</p> <p>Presentation Link</p>	



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Robyn Bullough - Science and Enviro Science:

Our goals this year have been to incorporate science into our intermediate; and work towards silver accreditation in our enviro area. We have had a lot of support from the community especially in our enviro science which has made the efforts in this area achievable.

Our next goal requires a high level of student ownership to achieve the gold standard, we are well placed to achieve this. We do need more equipment as our numbers have grown, both in the classroom and the extra-curricular groups - DoC can only provide equipment for 15 children, we create more waste for the worm farms, etc.

RB going to a meeting next term to confirm where we have closed the gap with regards to science at high school. Secondary science lesson the intermediate school attended was very beneficial for our students realising they will be ok. A lot of the time we are studying science without them realising it, this realisation that science is everywhere and they know a lot as they actually are studying it often has assisted with their confidence in heading off to high school.

[Presentation Link](#)

Wayne Gillard - e-asTTle Reading Term 3:

This data is gathered and analysed for individual children and on a Year level, then compared both nationally and to other Auckland Decile 10 schools. There are deliberate acts of teaching to make progress in targeted areas. This information is worked through with the students so they can see where their goals need to be. Our mindset is that this data belongs to the children and so is worked through with them.

WG to put this information in summary form out to parents so they can see how this system works.

[Presentation Link](#)

Community Survey 2019

- It was a good choice to make the change in survey as we got some good feedback, although still only 28% response.
- As we grow our community it is important to keep our sense of inclusiveness. Our 'small school' feeling is one of our greatest assets and we need to protect this as we grow.
- We need to look at our fundraising and communicate with regards to this in the future - there is a feeling that there has been too much fundraising, although without it we can't provide the programme and facilities that are currently on offer or in the pipeline.
- Communication about our newbuild is really important.
- There can be tension of when to introduce devices into learning. This will be an ongoing question as personal preferences in access to technology differ widely between families. It is important to reiterate to parents the students are not on their devices playing games etc. and it is a portion of their learning, not the total.
- Traffic management: do we need to invest in signage etc.? We have some coming for the

WG



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	<p>house carpark; AT are working with our parking plans.</p> <ul style="list-style-type: none"> What we want to see for our children in Y8? Will look at this in our upcoming Teacher Only day and feed back to the board. 	MK
4	Monitoring Reports	Follow up
	<p>a) Principals Report</p> <p><u>Kindergarten Colour Day</u> Approval to go ahead. Health and safety: needs to include event plan ie. parking, access, etc. ACTION: DP to go back to Simone with regards to this</p> <p><u>School House</u> Are we going to paint the school house? Something to think on for the next meeting. MLC to get 3 quotes for this. MLC also organising an inspection so will advise tenant of board assessing the paint condition - all board members will be advised of the timing of this and are welcome to attend.</p> <p>Health and Safety: parents with children with bee allergies need to be informed of the new bee hives coming to school over the holidays. MK doing this.</p> <p>Motion to accept Principals Report Raised CR, seconded MLC, unanimous</p> <p>b) Board Chair's Report</p> <p>Nothing to report</p> <p>c) Finance SM to meet with TG to go through Xero and processes. Nothing to report</p> <p>d) Property Nothing to report</p> <p>e) Policies and Legislation: Health and Safety and Welfare Policy: very thorough policy. Need to feedback to staff re the board walkaround. Action: DP to share report with staff, send to TG for distribution Content: ***** Implementation:5+</p>	<p>DP</p> <p>MLC</p> <p>MK</p> <p>SM / TG</p> <p>DP/TG</p>



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	<p>f) Health & Safety DP to check out Te Pene Rd etc. Measles: is there a plan in place in case of an outbreak? Yes, there is a staff register and student register. In the case of a local case of measles, any student or staff member without records of immunity will have to stand down until evidence given or the outbreak is over, whichever comes first.</p>	DP
5	General Business	Follow up
	<p>Other business: Vandalism at school: getting quotes for cctv for the gate area, this has been an ongoing problem for the last month or so. New National Strategy around education: would be beneficial to read as this will have a huge effect on schools. This document is currently up for consultation. BOT preparation time: 9 MK , 4 SM, 9 WG, 1 DP, 7 VY, 1 MLC, 6 CR</p>	PD
6	Administration	Follow Up
	<p>a) Motion: to approve the minutes of the meeting held August 2019 as a true and accurate record: Raised CR, seconded MK, unanimous. Action Points from previous minutes: Label the main electrical panel with contractor details. VY to email Andrew Bayley, to follow up</p> <p>b) Correspondence tabled.</p> <p>c) Identify agenda items for next meeting Policy: Education outside the classroom; and Sun protection. Decision about the house painting. Strategic Goal 3A - digital tech KL, LW Trustee self review session Initiate review for strategic annual plan EEO report Finance report</p> <p>Meeting closed at: 8.19pm</p>	PD VY
	Next Meeting: 5 Nov 2019 at 6.00pm in the staff room.	