



# Maratai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

## MINUTES OF MARATAI BEACH SCHOOL BOARD MEETING

Held at Maratai Beach School, Maratai

On TUESDAY 19 May 2020, 6.00pm.

**Present:** Mark Keenan (MK) (Principal)  
 Wayne Gillard (WG - Staff Rep)  
 Craig Rooks (CR) - (Chair)  
 Maria Lamberto Calvo (MLC)  
 Tristan Gilchrist (TG - Minutes Secretary)  
 Damian Powley (DP)  
 Simon MacKechnie (SM)

**Apologies:** Vonja Young (VY)

**Visitors:** Kate Deane

1	<b>Open and Welcome</b>	<b>Follow up</b>
	<p>a) CR opened and welcomed everyone to the meeting at 6.07pm.</p> <p>b) DP led a karakia</p> <p>c) CR requested any conflict of interest declaration based on agenda.</p>	
2 and 3	<b>Strategic discussions and decisions</b>	<b>Follow up</b>
	<p><b>Kate Deane</b>  <u>Maori / Pasifika Data</u>          Ethnicity groups - broken down where students see their ethnicity (Level 1, 2 or 3). We are currently updating our records to ensure that siblings are recognised as being the same ethnical group.</p> <p><u>Te Reo</u>          Alasha developed a great resource bank in 2019. In 2020 Te reo goal sheets have been added, developed by Alasha and Rosalie. As our students progress they will have a number of key skills. The lesson plans, resources etc are all linked through to these goal sheets so there is confidence in teaching; the students learn through games etc. they use in other curriculum areas so all they are focussing on is the new learning of Te reo.</p>	



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## Cultural Experiences for Maori / pasifika students

Pacific language weeks, matariki etc. - using students as leaders from within the school to enjoy their own cultures, or where the students wish to further their learning. Kapa haka will be performing in November in the Hunua cultural festival. Celebration of culture comes through everything - our groups, celebrations and classroom learning.

We have target Maori and Pasifika students.

## Data

Our math / reading curriculum areas are tracking well, writing is below reading and math - this is aligned with our school data with all our students.

We are 4% off our EOY targets. Our students are moving positively. Across all subject areas our number of students excelling have dropped, we believe this is due to a growth in learning but not at the same rate as the curriculum areas have grown, meaning that this gap will have been removed by the end of the year.

Our overall data may alter after the distance learning this term due to covid-19.

At our hui next term we will share the goal setting sheets with our whanau.

## **Mark Keenan - Annual Plan**

Updated schedule due to adjustments from covid-19

Digital technologies and Intermediate robotics - our programme exceeds others we have heard of. Intermediate technology program is working incredibly well - transition with Miss B going on leave will be seamless due to it being set up so well.

Gifted and talented programme - working really well. It will be a shame to lose Mrs Gundesen to maternity leave.

We feel we are still able to deliver what is in the plan and are happy with where we are tracking.

1 July Roll - to be submitted

## **House Review - Inspection Report**

Inspection completed last week. The current outside condition does not risk the integrity of the house but it does look tired.

The biggest issue is to fix the windows which are currently in need of repair, and at some stage install extractor fans in the bathroom and kitchen and a heatpump in the lounge.

We need to be aware that we are getting to the stage of needing to spend money on the house to keep it from deteriorating.

The window needs to be repaired currently.

MK to contact surveyor and look into the guidelines of selling the school house so we can be aware of all steps for future decision making with regards to retention of the house.

MLC

MK



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	Next house inspection is in 3 months time.	
<b>4</b>	<b>Monitoring Reports</b>	<b>Follow up</b>
	<p><b>a) Principals Report</b> As attached</p> <p><b>To accept Principals report as tabled</b> <b>Raised CR, seconded SM, unanimous</b></p> <p><b>b) Board Chair's Report</b> Nothing to report</p> <p><b>c) Finance</b></p> <p>Monthly report. Our finances have been revised to accommodate the changes required. SM to report back to Michael</p> <p><b>Motion to approve Finance Report</b> <b>Raised CR, seconded DP, unanimous</b></p> <p><b>d) Property</b> Nothing to report</p> <p><b>e) Policies and Legislation:</b> Nothing to report</p> <p><b>f) Health &amp; Safety</b> Nothing specific to report. Split break times have assisted with health and safety due to great space for children to play.</p> <p><b>Motion: To accept all Reports as tabled</b> <b>Raised CR, Seconded MLC, unanimous</b></p>	<b>SM</b>



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5	General Business	Follow up
	<p>Other business:</p> <p>Zoom meetings - the meetings went well, were efficient. Looking forward, we would like to trial meeting every 2nd month via zoom at 7pm.</p> <p>Action: to hold July and September meetings in Term 3 via zoom.</p> <p>Boardpacks - do we need to be printed or is online ok? Online is ok. TG to scan the master and email to board.</p> <p>Monitoring board time: MLC 4 MK 3 DP 1 WG 1 CR 1 VY SM 6</p>	<p>TG</p>
6	Administration	Follow Up
	<p><b>a) Motion: to approve the minutes of the meeting held May 2020 as a true and accurate record: Raised CR, seconded MK, unanimous.</b></p> <p>Action Points from previous minutes: Review donations - went out in BOT newsletter from SM and MLC CR / MK to communicate with local iwi - hard landscaping will be our cost but working with iwi on design. MK to contact NZPF President with regards to donations, have lodged query but not heard back formally from them. - continuing. Comms from board to parents - completed as above</p> <p><b>b) Correspondence tabled.</b></p> <p><b>c) Identify agenda items for next meeting</b></p> <p>BOT complete Health and safety workplace survey Presentation from STREAM curriculum Policy - Learning Support; Appointment procedure</p> <p><b>Meeting closed at: 7.58pm</b></p>	
	<p><b>Next Meeting: 28 July 2020 at 7.00pm via zoom.</b></p>	