



Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

**MINUTES OF MARAETAI BEACH SCHOOL BOARD MEETING**

Held at Maraetai Beach School, Maraetai

**On TUESDAY 30 October 2018, 6.00pm**

**Present:**

- Paul Bennett (Chair)
- Mark Keenan (MK) (Principal)
- Craig Rooks (CR)
- Vonja Young (VY),
- Maria Macpherson Lamberto
- Damian Powley (DP),
- Wayne Gillard (WG - Staff Rep)
- Tristan Gilchrist (TG - Minutes Secretary)

**Apologies:**

- Visitors:**
- Liz Whittaker
  - Korrin Laker
  - Robyn Bullough

<b>1</b>	<b>Open and Welcome</b>	<b>Follow up</b>
	<ul style="list-style-type: none"> <li>a) PB opened and welcomed everyone to the meeting at 6.04pm.</li> <li>b) PB requested any conflict of interest declaration based on agenda.</li> </ul>	
<b>2 and 3</b>	<b>Strategic discussions and decisions</b>	<b>Follow up</b>
	<p><b>a)Digital learning.</b>  <b>Insert slide show from Liz Whittaker and Korrin Laker</b>            Children have to be relatively digitally fluent; promote parent involvement</p> <ul style="list-style-type: none"> <li>● Business as usual at our school - google suite / gmail login school wide; junior school use seesaw to add creativity to presentation; can see child's learning throughout the day - this is a portal into the classroom, children able to upload own work</li> <li>● new for 2018 - Linewise: anyone accessing student wifi has use monitored. MK and LW</li> </ul>	



## Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

get alerts (often popups). Y3 - 8 can access. Teacher can see exactly what the children are up to. teacher can click on what the student is working on and go into document . If teacher sets it, can control that they can only go into certain things, can block sites, block individual s wifi etc.

- looking at possibility of familywise for 2019
- process for data: LW beams linewize on tv for students to see; LW and MK get a list of violations every day.
- From parents perspective there is a huge interest in safety.
- Digital citizenship and doing the right thing at the right time is important. This shows teachers they can trust the students as well. children love getting positive messages as well.
- moving forward into 2019 - robotics and osmo: next year getting intermediates to teach juniors about the osmo system. sphero great to look at coding. osmo - coding is one of the best ways to expand computational thinking. robotics: 6 lessons, each lesson teaching a new skill. Then move onto creating something they want to do with more creativity and freedom eg. battle-bots. a lot of talking and group work is involved.
- did robocup this year - made the robots dance. there's also a soccer tournament we are looking at for 2019. This requires a soccer mat and ball purchase. we're ready to explore this further. To be more successful at Robocup, we think the students need more work on explaining algorithms they made, to work on for next year.
- ulearn - learnt about coding drones: can programme exactly what you want them to film.
- huge step for our kids to be thinking this way. Our programme is a great headstart on new curriculum for 2020 - computational thinking for digital technologies; and designing and developing digital outcomes.
- there are many aspects to coding and programming. this type of thinking (learning how to think in a different way) is the important thing, especially as technology progresses so quickly.
- we have adjusted our WALTs; using programming to solve problems. In junior school the learning isn't computerised - but the learning still happens using the language and way of thinking (instructions and debugging etc.).
- Progress outcomes: see slideshow.
- feedback from parents re technology programme: at the tech expo there was a lot of interest. great for especially those kids that aren't sporty, dramatic etc.
- In the robotics class they are all incredibly dedicated and focused to what they are learning. The students teach each other and have a huge sense of pride in sharing when they work together.
- How do you feel we are progressing compared to other local schools? very well, we are on par with other intermediates; digital fluencies overview is lacking in other schools so this is quite coveted from other schools.
- Opportunities for seeing automation in the real world? looking to implement over the next couple of years. This will be invaluable and what we are aiming towards. We talk



# Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

about what kind of jobs do you think this knowledge will lead you towards? they realise at the end of discussions how far it can take you in all industries.

- Reporting to parents: using tools to raise achievement rather than as an actual outcome. A lot of it is about engaging students through digital tools. The outcomes were learning in all areas (literacy, maths, etc.) being raising as a result.

### Science presentation: Robyn Bullough

- Kids love science but we don't do a lot at MBS except for enviro science.
- Currently taught throughout the school in integrated inquiry.
- Now trialling science badge through the science awards trust. This is a programme for students between y7&10; linked directly to curriculum. The purpose is to make students realise science is all around us - food, dinosaurs, electronics, etc.... and to foster that interest. The Science Badge includes on average 5 - 7 assignments. Science badges to be covered by activities costs.
- 2019 - tech will be in 13 week blocks. They will have about 5 weeks enviro science, and 8 weeks of science badges. This years students have chosen a huge variety of badges depending on their interests.
- Currently, science knowledge worries the children and they lack a lot of knowledge. This was especially apparent with Howick College testing. RB is wanting to meet with Howick College teachers and base a science programme to give our students a great base to feel comfortable with science when they move onto the next levels.
- 2019 y5 - 8 science fair.
- Looking at the resources we have will be sorted at the end of the term to get organised for next year. Looking at the budget, anything over \$500 is a capital expenditure rather than from the science budget. The resources will be split between juniors, middles, seniors, and intermediates. It would be great to have resources grouped in a similar way to the maths resources so they are portable throughout the school.



# Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

## a) Principals Report

MK shared his report with the board:

Term 2 data: our attendance is very good. The biggest area of concern - holiday during term time.

"I can see the benefits, however if these were taken out of the equation our attendance would be well above 90%".

No different trends with the change in the roll.

Pool Key costs: last season we sold 66 keys cost \$100 with \$50 bond.

We have been covering daily pool costs through grant and pool keys - this does not include upgrades or Phils costs.

Shall we keep the same cost or increase?

We will sell through kindo so there will be no outside families having keys. Keep the level to 60 due to: that's how many we have currently cut, higher bathing load leads to more chemicals etc.

\$100? vote unanimous. 60? we need to think about how people who miss out are going to react, although this just is what it is.

**Action: \$100 and 60 keys for 2018-9 swimming season**

**Motion: raised PB, seconded CR, unanimous**

School donations: Budgeted for less children than we currently have so although we have met budget the uptake isn't as big as projected.

We are looking to start the year on 380, base budget on 400 @\$200 x 70% = \$56k (9k increase to this year). Being less conservative with roll numbers and percentages can look up to \$10k more).

Should we reduce the donation for 3+ children from \$555 in order to get a higher uptake?

Reduce to: \$495 or \$500?

\$495, \$555, or ?

2 children - should this be adjusted? No, if it is too unfair we need to not go down the route of reducing the 3+ amount. vote unanimous.

Action: To reduce donation for 3+ children to \$495, single \$215, 2 children \$395

Motion: PB seconded, WG, vote unanimous

This leaves: \$59k budget in the budget line for 2019 - worked out on provisional figure.

Educational psychologist working in schools:

How does this benefit school students? It goes further than that, RTLs do their best, but the Ministry educational psychologists are the ambulance at the bottom of the cliff. Robyn would work alongside the teacher coaching in expert techniques which they wouldn't get



## Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

from the ministry. Robyn comes from the ministry so she knows how to play the game. We have a number of parents coming in with children being anxious etc. having her available would alleviate this. She will not work one on one with children, but rather would be working with staff, holding parent workshops, etc. For individual children, this would require parents to contract her at their own cost. Means a more open relationship that the parents are happier to share with school rather than going to external parties with no other contact at school. Professional intervention can happen a lot quicker, at the moment the delay has huge benefits for the whole class. Can we claim from the ministry? no. This would be solely funded through the board.

cost is \$11k, do we need to get costings from other providers. No, don't know of any other providers who have worked within the ministry. MK has met and are very comfortable with her. Service not a capital item. Most of the educational psycs have been in private practice for a long time and are expensive. Fits into the wellbeing for staff as a support for them, Robyn has worked with the school before, comfortable with who she is and how she operates. Is this a good service to have in the school? and is it a reasonable price compared to others? do we know if other schools have this service? Are there any issues with privacy, accountability? It is a big step but a big benefit. This is not a counselling service. Parents sign paperwork when use the ministry psychologists. Check out privacy issues with robyn. Will Robyn do testing? There would need to be an agreement with parent and paid for by them. She's here to work with the senco, run workshops for parents and staff. Would be great as an intermediary to translate reporting for children. 2 days a term is based on numbers and looking into what comes out of it, benefits for us. for behaviour and learning. Learning assistance form the ministry is even harder to access - we are looking to assist teachers to be able to de escalate quickly. Parents get the diagnosis and then expect the school to be able to interpret and solve. this would provide a link as staff support. There is a potential across the board to impact many students, families and teachers. We spend \$10k on other things like sport without the same far reaching effects. Feedback on the benefits, data sourced can be anecdotal - feedback from parents, turn up to workshops etc. May need to be quite organic as we find what the school will benefit from the most. It's important to ensure the methodology and briefs are really well worked out to measure success against. It would be worthwhile having a discussion with her as to what she sees her role to be - maybe after term 1, come in and plan what to do going forward. RN has her finger on the pulse and will be proactive at getting the plans going forward. We could get Robyn to present at a board meeting, she's happy too. it does seem like very little time and a lot of money, is it really going to make a difference? will know only after it has happened, and are able to measure.

We have had feedback from staff on their wishlist for wellness to have quicker access to ministry resources, we can't provide that but we can do the next best thing. If it goes well, we can look to go further. RN needs the next level of the support, she works really hard for the children and the staff.



# Maratai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

<p>Motion: look to accept this service with a fleshed out proposal, especially on what term 1 would look like.</p> <p><b>Action: for Feb meeting.</b>  <b>Motion:PB, seconded VY, vote unanimous.</b></p> <p><b>MOTION:</b> Renee Leckner - asked for leave T3 2019. we don't want to lose her. MK comfortable to give the leave.</p> <p><b>Action PB CR unanimous.</b></p> <p><b>Strategic Plan:</b>          Thanks to BOT help for strategic planning. Much more readable and presentable, content is great. Aim by the end of Dec to have the impact page and amber plan ready to present.</p> <p>Is it possible for the team leaders to present their plans to us? This would show ownership and accountability. They could show what their plan is, how they have come up with it, how we are going to achieve it. To flesh it out as to why and how. They could come along as part of the board meeting. This involves leaders for each learning team - not leadership team. Could this be done separately to a board meeting - like the showcases?.</p> <p><b>ACTION:</b> To revisit next meeting the content of the showcases for 2019.</p> <p><b>Personel:</b> very happy to have the staff sorted for next year. All are good people. We had a number of applicants. All staff are pretty local.</p> <p>Shade sail quotes are almost complete. Talking to Lesley re PTA input and will come back on costings.</p> <p>SUE reports: choose random SUE reports, send CR 3 from start of T3 to assess. TG to do.</p> <p>Strike - Mon Nov 12. Cannot keep the school open. MK to send a letter on PB behalf. to put out THurs</p> <p>Motion: to accept the close of school for strike action on 12 November          PB, ML seconded, unanimous,</p> <p>Motion to accept Principals report          raised PB, seconded DP, unanimous.</p> <p><b>b) Board Chair's Report</b></p> <p>PB tabled report.</p>	<p><b>MK</b></p> <p><b>TG</b></p> <p><b>MK</b></p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------



# Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

	<p>Interviews for across COL teachers; appointment made both from Clevedon School. Only 3 applicants, strong applicants, will bring a lot to the COL.</p> <p>Trustee self review: two exemplars - EOY, do we want to involve anyone else in our review or do a self review like earlier in the year. STA evaluation tool - Is there a cost involved in using the STA one? Not sure if there is any benefit of getting the community to evaluate as not sure of their understanding of what we do. Can the board do the electronic review?</p> <p>Action: to discuss possible formats for self review at the next meeting.</p> <p><b>Motion: To accept Chairs Report. PB, seconded DP, unanimous</b></p> <p><b>c) Finance</b> nothing to report</p> <p><b>d) Property</b> Curtains for school house property bought, went under budget. Tenant asked for money to be spent on plants. This would be better spent on permanent fixtures and repairs. nice to see she is taking pride in the house.</p> <p><b>e) Policies and Legislation:</b> Harassment Policy: Thorough, nothing to add. Recently reviewed the bullying policy. Content ***** Implementation - haven't used.</p> <p><b>f) Health &amp; Safety</b> nothing to report</p>	
5	<b>General Business</b>	<b>Follow up</b>
	<p>BOT preparation time 3 MK, PB, 2 WG, 1 DP, 2 VY, MLC, 1 CR</p> <p>Extra meetings PB, ML, MK property, appraisal</p> <p>Kahui Ako WG, PB 3</p>	



# Maraetai Beach School

Our Purpose: People, Potential, Planet - Growing a community of successful lifelong learners

6	Administration	Follow Up
	<p><b>a) Motion: to approve the minutes of the meeting held September 2018 as a true and accurate record: Raised PB, seconded CR, unanimous.</b></p> <p><b>b)</b> Action Points from previous minutes.            VY - did we give blanket authority for all staff to restrain - support staff. MK - to search out for details. Was after UBRS training at the beginning of 2018.            CR - contacted Kaye West            MK email VY new matrix. Roll over from last meetings action.</p> <p><b>c)</b> Correspondence tabled.</p> <p><b>d)</b> Identify agenda items for next meeting as per work plan review.            Sign off budget            Principals appraisal            strategic plans for 2019. discuss which approach we would like to do.            review the house.</p> <p>Action: MK and CR to meet with Michael re budgets.            Action: PB to complete Exit surveys. If particular to any staff member, discuss with MK. General feedback brought to the board.            Action: VY to arrange staff gifts. Discussion on how much to spend. Last year \$40 per teacher.            WG to assist.            WG: thank you to the Board for attending conference in Wellington, was very worthwhile.</p> <p><b>Meeting closed at: 8.08</b></p>	<p></p> <p><b>MK</b></p> <p><b>MK</b></p> <p></p> <p><b>MK / CR</b> <b>PB</b></p> <p><b>VY / WG</b></p>
	<p><b>Next Meeting: Tuesday 27 November 2018 at 6.00pm in the staff room.</b></p>	