



Mission Statement: A learning community that provides an exciting, challenging programme designed to extend student's horizons in a secure, safe environment

MINUTES OF MARATAI BEACH SCHOOL BOARD MEETING

Held at Maratai Beach School, Maratai

On TUESDAY 20th June 2017, 6.00pm

Present:

- Paul Bennett (PB) (Chair)
- Mark Keenan (MK) (Principal)
- Maria Lamberto Calvo (MLC),
- Vonja Young (VY)
- Wayne Gillard (WG - Staff Rep)
- Linda Kerfoot (LK - Minutes Secretary)

Apologies: Craig Rooks (CR), Damian Powley (DP)

Visitors: Lindsay Henderson

1	Open and Welcome	Follow up
	<ul style="list-style-type: none"> a) PB opened and welcomed everyone to the meeting at 6.00pm b) PB requested any conflict of interest declaration based on agenda. Nil. 	
2 and 3	Strategic discussions and decisions	Follow up
	<ul style="list-style-type: none"> a) Mathematics Showcase Lindsay Henderson presented a Mathematics showcase of the curriculum. A display of mathematics practical work from Junior, Middle and Senior school was presented to the board followed by a question and answer session from the board. LH explained the relevant strategies and methods of teaching. LH asked for more equipment by way of text books. b) Education Act Changes MK advised that the Education Act had been updated and some changes had come into effect in May 2017. He suggested that the board review the video on the link and also NZSTA what does this mean for a board. MK took the board through the individual changes and talked to these. Eight suggested changes identified. <p>Action: Board members to report back next meeting. MK to send out topics to report on.</p>	ALL/MK



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	<p>c) Monitoring of BOT Time Preparation for meeting in hours MLC 2.30hrs VY 1.00hr, MK 3.00hrs.</p> <p>d) Review of management letter from the auditors CR to address next meeting.</p> <p>Strategic Decisions</p> <p>a) School house painting, meth test, fire alarms-other jobs? Process going forward to find new tenants. (see PB Report) Discussion with the board as to what needs to be done and how it's to be done.</p> <p>Action: MLC to send MK email to send out to all families regarding finding painters.</p> <p>Motion: That the board is in agreement on painting the house inside and out for the lowest quote. Raised PB, seconded MK. Unanimous.</p>	MLC/LK
4	Monitoring Reports	Follow up
	<p>a) Principals Report</p> <p>MK tabled report.</p> <ul style="list-style-type: none"> - Aims Games. MK presented a recommendation to the board to proceed with 16 students to attend this year <p>Motion: To approve the overnight visit to the Aims Games. Raised PB, seconded MLC. Unanimous.</p> <ul style="list-style-type: none"> - Staffing: Jeremy Hamilton resignation. New teacher appointed Everlyn Hand. New NE teacher appointed for roll growth, Kaylie Ashworth. - COL - Explained concept of Community of Learning to a new board member. MK presented a short presentation to the board. Discussion, question and answer time. MK asked who should stewardship group comprise of? What is their role? PB – Principals, WG – across/within school leaders, MK - board members, reporting, monitoring of the leadership plan. PB - Self review. <p>Motion: To accept tabled Principal's report Raised PB. Seconded MLC. Unanimous.</p>	



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	<p>e) Board Chair's Report</p> <p>-</p> <p>PB tabled report.</p> <p>Motion: To accept tabled Chairs report Raised PB. Seconded MLC. Unanimous.</p> <p>f) Policies and Legislation</p> <p>- Employer's responsibility policy. Discussion. BOT reviewed through school docs and submitted.</p> <p>g) Health & Safety</p> <p>- booked for water treatment during the holidays. ADS security review security 6 monthly.</p>	
5	General Business	Follow up
	<p>- Meeting for BOT and COL 26th June 7pm at Howick Intermediate confirmed.</p> <p>- Any other business. None</p>	
6	Administration	Follow Up
	<p>a) Motion: to approve the minutes of the meeting held on 23rd May 2017 as a true and accurate record. Raised PB. Seconded WG. Unanimous.</p> <p>b) Action Points from previous minutes c) Correspondence tabled d) Agenda items for next meeting as per work plan</p> <p style="text-align: center;">Meeting closed at: 7.44pm</p>	
	Next Meeting: Tuesday 1 st August at 6.00pm in the staff room	