



Maraetai Beach School

Mission Statement: A learning community that provides an exciting, challenging programme designed to extend student's horizons in a secure, safe environment

MINUTES OF MARAETAI BEACH SCHOOL BOARD MEETING

Held at Maraetai Beach School, Maraetai

On **TUESDAY 21st August 2018, 6.00pm**

Present:

Paul Bennett (Chair)
 Mark Keenan (MK) (Principal)
 Craig Rooks (CR)
 Linda Kerfoot (LK - Minutes Secretary)

Apologies:

Vonja Young (VY)
 Damian Powley (DP)
 Wayne Gillard (WG - Staff Rep)

Visitors:

Kate Deane and Rachel Richards

1	Open and Welcome	Follow up
	a) PB opened and welcomed everyone to the meeting at 6.00pm b) PB requested any conflict of interest declaration based on agenda. Nil	
2 and 3	Strategic discussions and decisions	Follow up
	a) Sports and Arts Showcase Kate Deane presented a showcase of the Arts at MBS, that included: Visual Arts – Cultural Arts, (Debbie Rister), Calendar Art Music – Paul Martin glockenspiel, recorders, choir. Musiqhub. Dance – Let Me Entertain You, Production (bi-annually), Cultural Festival, Celebration assembly, Dance Festival, Aerobics, AIMS (12 students), Performance Net. Drama – Book Week (what a script looks like) NZ Playhouse visit on Friday CR asked about J-Rock? Cancelled but possibly coming back as Stage Quest.	



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Rachel Richards presented a showcase of Sports/PE at MBS, that included:
Within School, PE curriculum
ECCS Involvement
HPPA Involvement, gymnastics, cricket soccer and rugby
AIMS Games, now 3 year involvement, sponsors onboard
Tough Guy & Gal Challenge
Weetbix Triathlon
Clubs – running, rugby, soccer and netball
Have a Go Sailing Day
Other Organisations - Swim Gym, Swimming NZ, Surf Life Saving, Te Puru, Counties Rugby, HPCC Cricket
MBS has had a good deal of success in competing in various sports activities outside the school
Rachel Richards outlined her role as MBS Sports Co-ordinator.

Resourcing
Updating the pool area (paint seating house colours, extending covered area for shade, matting in changing sheds, upgrade pipes and filter)
Funding Aims Games
Sports uniforms – Netball
Turf and weatherproof netball court
Transport. 10 seater vehicle hire Maraetai GAS is a possibility
CR suggested Pohutakawa Coast Shuttles
Waterwise programme, Boat Club/Sailing Club for Year 5 & 6s is being explored
PE shed update equipment

b) Staff and Parents climate survey format review

2nd year with same format
MK add – values, vision for our school over the next 5 years
PB discussed organizing a focus group year 8 students
MLC suggested space for comments

Action: To add space for comments after each section.

MK



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4	Monitoring Reports	Follow up
	<p>a) Principals Report MK shared his report with the board, it included 3 main discussion points:</p> <ul style="list-style-type: none"> - Another NE class in Term 4 – purchase new furniture for new classroom in Rm 13 <p>Motion: to allow MK to buy new furniture PB, CR, unanimous.</p> <ul style="list-style-type: none"> - Roll assessment since 2011 tabled. Do we need to submit a Property plan to the MOE to reassess our school zone? MOE to do another demographic report. What will be done between now and the new build? <p>Action: MK to discuss with MOE implications of roll growth. MK to ask MOE at what point do we turn people away.</p> <p>Staffing</p> <ul style="list-style-type: none"> - Paul Martin not returning 2019 - Julie Baranowski employed term 4 New entrant Teacher - Thanks to Daryll Skilling parent at MBS - Property update, short term solutions <p>Motion to accept Principals report raised PB, CR seconded, unanimous.</p> <p>b) Board Chair's Report</p> <p>PB tabled report. Exit interviews – member of the board to conduct? MK would like to see non-teaching staff as well as teaching staff interviewed. Whoever is available from the board to conduct interview, not including staff representative or Principal.</p> <p>Motion: To accept Chairs Report. PB, MK seconded, unanimous</p> <p>c) Finance CR to re do forecast with Michael Zimer. Letter to parents thanking for donations reminder to those that haven't.</p> <p>Action: TG to send letter to PB for approval.</p> <p>d) Property Quote for weatherboarding on school house, rotting problems from wet boards. Rats damaged weatherboards, \$1400. Insurance. Wait for summer, dry weather. MLC to investigate.</p>	<p>Follow up</p> <p>MK</p> <p>PB</p> <p>MK/PB</p> <p>MLC/PD</p>



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	<p>e) Policies and Legislation: Complaints – Board looked at policy - specify formal or informal complaint.</p> <p>f) Health & Safety Report tabled. Staircase being dealt with. Signage, lock, to be done. H&S walk through by BOT members good process.</p>	
5	General Business	Follow up
	<p>BOT preparation time MK 4, PB 2 , WG 0 , DP 0 , VY 0 , MLC 2 , CR 2.5</p> <p>CR commented Kaylie Ashworth is still in school house. Consider tenancy now she has resigned. Are any MBS teachers needing accommodation? MLC to check tenancy agreement. MK to ask the other staff member if interested.</p>	MLC/MK
6	Administration	Follow Up
	<p>a) Motion: to approve the minutes of the meeting held on 31st July 2018 as a true and accurate record. Raised PB, MLC seconded, unanimous.</p> <p>b) Action Points from previous minutes. Rollover signage at entrances</p> <p>c) Correspondence tabled.</p> <p>d) Identify agenda items for next meeting as per work plan review.</p> <p>Meeting closed at: 7.52pm</p>	MK
	Next Meeting: Tuesday 25th September 2018 at 6.00pm in the staff room	