



**School Charter
Strategic and Annual Plan
Maraetai Beach School 2018 - 20**

T. Bennett


BOT CHAIRPERSON (13.2.18)

M. W. Keene

PRINCIPAL (13.2.18)

Mission Statement	A learning community that provides an exciting, challenging programme designed to extend student's horizons in a secure, safe environment.
Vision	People, Potential, Planet We value People and accept uniqueness We value Potential by developing resilient lifelong learners We value the Planet by contributing to Earth's well being
Values	Respect / Whakaute, Integrity / Ngakau Tapatahi, Resilience/Manawaroa, Excellence / Rawe Maraetai Beach School is a PB4L school
Principles	Student Achievement, Quality Relationships, Professional Excellence
Māori dimensions and Cultural Diversity	<p style="text-align: center;"><i>A culture of respect and celebration of achievement underpins our philosophy as we work in partnership with all members of our community. Maraetai Beach School true to its Māori name, meaning the "Safe Waters" and/or "Meeting place by the Sea" will be inclusive and responsive of all cultures, as appropriate to its community, we have developed policies, plans and practices that reflect New Zealand's cultural diversity and unique position of Māori .</i></p> <p>In recognising the unique position of Māori, We will take all reasonable steps to provide instruction in Tikanga Māori (Māori Culture) and Te Reo Māori (Māori Language).</p> <p>We are developing links to the local Umupuia Marae. We are building relationships with Ngai Tai.</p> <p>Maraetai Beach School is committed to including and developing all students in our community; including Māori, Pasifika and Asian students and students with special education needs and this is reflected in both the Strategic and Annual Plan.</p> <p>New Zealand's cultural diversity At our school we celebrate cultural diversity and practise inclusivity by:-</p> <ul style="list-style-type: none"> ● Ensuring that each individual student's cultural background is valued and celebrated within class and school programmes ● Ensuring that appropriate Professional Development is provided to staff so that they can best meet the cultural needs of all students ● Recognising that our own demeanour and heritage will impact on interactions with children of all cultures.



	<p>The unique position of the Māori/Pasifika cultures At our school we:-</p> <ul style="list-style-type: none"> • Will be guided by the principles of the Treaty of Waitangi • Use Ka Hikitia, Ta Taiako and the Pasifika Education Plan • Make use of the relevant strengths of all staff, and our Māori and Pasifika community • Implement basic Te Reo Māori within our class and school programmes • Value input and feedback from our Māori and Pasifika community <p>We acknowledge Māori is unique to New Zealand and all reasonable steps are taken to provide and encourage the use of te reo me ona tikanga Māori throughout the school.</p> <p>Reference Documents</p> <ul style="list-style-type: none"> • Ka Hikitia Accelerating Success 2013 – 2017 • The Pasifika Education Plan 2013-2017 • Success for All – Every School, Every Child
<p>Howick Coast Kahui Ako</p>  <p>HOWICK COAST KĀHUI AKO COMMUNITY OF LEARNING</p>	<p>The Howick Coast Kāhui Ako is geographically spread out through Howick and the Pohutukawa Coast. It is situated in the very heartland of the Ngāi Tai/Ngāti Tai iwi who have held mana whenua, and mana moana here continuously since their ancestors arrived on the 'Tainui' waka and married into their people that were already residing and maintaining āhi kā roa in this and surrounding districts.</p> <p>Howick Coast Kahui Ako comprises eight schools - two primary schools, four full primary schools, one intermediate and one secondary school. Four schools are considered urban, three semi-rural and one a rural country school serving a wide area of the local farming community. The pathways for students through the community are strengthening annually and will continue to do so as the community develops. The community has a proud history of adapting and changing to meet the needs of its growing community to ensure the ongoing educational success of all our learners.</p> <p>Maratai Beach School became a member of the Howick Coast Kahui Ako in 2017 and currently has one across school leader and two within school leaders.</p> <p style="text-align: right;"> <u>Howick Coast Kahui Ako Achievement Plan</u> <u>Howick Coast Kāhui Ako Achievement Challenges</u> <u>Memorandum of Understanding</u> </p>



Review of Charter and Consultation

The 2017 Annual Plan was reviewed by the BOT and end of year. The Board of Trustees carried out and reported back a comprehensive community survey. The Senior Leadership Team has consulted with the staff and the Board of Trustees on the strategic direction for 2018. Policy review timetable and framework has been updated and implemented. A calendar has been developed for Board of Trustees work programme. The BOT will ensure this document is reviewed and updated by all stakeholders annually.

Strategic Section

<p><i>We want all our learners to be...</i></p> <ul style="list-style-type: none">• High Achievers• Empowered learners• Leaders• Celebrated• Enthusiastic and engaged• Proud• Confident and resilient	<p style="text-align: center;">People</p> <p>We value People and accept uniqueness</p>	<p style="text-align: center;">Potential</p> <p>We value Potential by developing resilient lifelong learners</p>	<p style="text-align: center;">Planet</p> <p>We value the Planet by contributing to Earth's well being</p>
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<p>We will achieve this through:</p>	<ol style="list-style-type: none"> 1. <i>School Vision and Values</i> 2. <i>Leadership for Excellence</i> 3. <i>Effective Pedagogy and Collaboration</i> 4. <i>Student Agency</i> 	<ol style="list-style-type: none"> 1. <i>High Achievement</i> 2. <i>Culturally responsive</i> 3. <i>High Engagement</i> 4. <i>Inquiry and knowledge building for improvement</i> 	<ol style="list-style-type: none"> 1. <i>Community Involvement</i> 2. <i>Future Focus and Innovation</i> 3. <i>Environmentally responsible students</i> 4. <i>Pathways and transitions</i>
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Our strategic direction is delivered through our 3Ps - People, Potential and Planet. Therefore our strategic direction is in 3 parts and each has four key goals that enable us to achieve what our Board and Community want for our learners. Each key goal has a statement that is then further developed in our Annual Plan.

Key Goals

	2018	2019	2020
<p style="font-size: 2em; color: blue; font-weight: bold;">People</p> <p>We value People and accept uniqueness</p>	<p><u>Vision and Values</u> A strong school vision and set of values that are embedded throughout the the school</p>	<p><u>Vision and Values</u> A strong school vision and set of values that are embedded throughout the the school</p>	<p><u>Vision and Values</u> A strong school vision and set of values that are embedded throughout the the school</p>
	<p><u>Leadership for excellence</u> Continually develop strong leadership at all levels Provide leadership opportunities for our learners across the school</p>	<p><u>Leadership for excellence</u> Continually develop strong leadership at all levels Provide leadership opportunities for our learners across the school</p>	<p><u>Leadership for excellence</u> Continually develop strong leadership at all levels Provide leadership opportunities for our learners across the school</p>
	<p><u>Effective Pedagogy and Collaboration</u></p>	<p><u>Effective Pedagogy and Collaboration</u></p>	<p><u>Effective Pedagogy and Collaboration</u></p>



	Strong pedagogical content knowledge and collaboration across all levels of the school	Strong pedagogical content knowledge and collaboration across all levels of the school	Strong pedagogical content knowledge and collaboration across all levels of the school
	<u>Learner Agency</u> Have informed, empowered and enabled learners	<u>Learner Agency</u> Have informed, empowered and enabled learners	<u>Learner Agency</u> Have informed, empowered and enabled learners
<h1>Potential</h1> <p>We value Potential by developing resilient lifelong learners</p>	<u>High Achievement</u> To have high levels of achievement across the curriculum. Especially in the cornerstone areas of Literacy and Numeracy A high quality, inclusive and engaging curriculum that all learners can access.	<u>High Achievement</u> To have high levels of achievement across the curriculum. Especially in the cornerstone areas of Literacy and Numeracy A high quality, inclusive and engaging curriculum that all learners can access.	<u>High Achievement</u> To have high levels of achievement across the curriculum. Especially in the cornerstone areas of Literacy and Numeracy A high quality, inclusive and engaging curriculum that all learners can access.
	<u>Culturally Responsive</u> Promote interest, exposure and excellence in te reo Māori. Students will have their identity, language and culture valued and included in teaching and learning to support them to engage and achieve success	<u>Culturally Responsive</u> Promote interest, exposure and excellence in te reo Māori. Students will have their identity, language and culture valued and included in teaching and learning to support them to engage and achieve success	<u>Culturally Responsive</u> Promote interest, exposure and excellence in te reo Māori. Students will have their identity, language and culture valued and included in teaching and learning to support them to engage and achieve success
	<u>High Engagement</u>	<u>High Engagement</u>	<u>High Engagement</u>



	<p>Deliver a wide range of special programmes to ensure we meet the needs of our learners</p> <p><u>Inquiry and knowledge building for improvement</u> Coherent organisational conditions to promote evaluation, collaboration, inquiry and knowledge building for improvement</p>	<p>Deliver a wide range of programmes to ensure we meet the needs of our learners.</p> <p><u>Inquiry and knowledge building for improvement</u> Coherent organisational conditions to promote evaluation, collaboration, inquiry and knowledge building for improvement</p>	<p>Deliver a wide range of programmes to ensure we meet the needs of our learners</p> <p><u>Inquiry and knowledge building for improvement</u> Coherent organisational conditions to promote evaluation, collaboration, inquiry and knowledge building for improvement</p>
<p>Planet</p> <p>We value the Planet by contributing to Earth's well being</p>	<p><u>Community Involvement</u> Connect with the community in meaningful ways to create strong home-school partnerships.</p> <p>A member of the Howick Coast Kahui Ako</p>	<p><u>Community Involvement</u> Connect with the community in meaningful ways to create strong home-school partnerships.</p> <p>A member of the Howick Coast Kahui Ako</p>	<p><u>Community Involvement</u> Connect with the community in meaningful ways to create strong home-school partnerships.</p> <p>A member of the Howick Coast Kahui Ako</p>
	<p><u>Future focus and Innovation</u> Our learners will be digitally fluent and creative users of technology</p>	<p><u>Future focus and Innovation</u> Our learners will be digitally fluent and creative users of technology</p>	<p><u>Future focus and Innovation</u> Our learners will be digitally fluent and creative users of technology</p>
	<p><u>Environmentally responsible citizens</u> Ensure MBS students are environmentally aware and responsible citizens and sustainable studies are part of the MBS Curriculum.</p>	<p><u>Environmentally responsible citizens</u> Ensure MBS students are environmentally aware and responsible citizens and sustainable studies are part of the MBS Curriculum.</p>	<p><u>Environmentally responsible citizens</u> Ensure MBS students are environmentally aware and responsible citizens and sustainable studies are part of the MBS Curriculum.</p>
	<p><u>Pathways & Transitions</u> Ensure strong and supportive transitions into and out of MBS.</p>	<p><u>Pathways & Transitions</u> Ensure strong and supportive transitions into and out of MBS.</p>	<p><u>Pathways & Transitions</u> Ensure strong and supportive transitions into and out of MBS.</p>



2018 Key Improvement Strategies (Property, Finance, Health and Safety, Policy, Personnel and Community Engagement)	
<p style="text-align: center;">Property</p> <ul style="list-style-type: none"> ● Refurbishment of Rm 13-15 ● Refurbishment Rm 5 -5YA ● Improved drainage outside pool area and behind Block 1 ● Increased bilingual signage ● Fix cricket net & long jump area ● Replacing Spouting and skylights - 5YA ● Work with MOE on roll growth project 	<p style="text-align: center;">Finance</p> <ul style="list-style-type: none"> ● Annual budget to prioritise spending in line with focus areas and Charter goals ● Increase our working capital year upon year ● Increased spending in curriculum and PLD budgets ● CAPEX budget improvements ● Digital Learning Strategy and Purchase Plan ● Continue to build sponsorship of funding pathways ● International Students at MBS in 2018 ● Strong PTA partnership ● On line KINDO system for all payments
<p style="text-align: center;">Health and Safety</p> <ul style="list-style-type: none"> ● Strong Health and Safety procedures and practices in line with 2015 Health and Safety Act ● Engage with staff on H&S plan and team ● Staff to take part in UBRS Training ● School Travelwise programme ● Visible Health and Safety Team ● On-going reporting and review to BOT through monthly meetings 	<p style="text-align: center;">Policy</p> <ul style="list-style-type: none"> ● BOT Annual work plan ● On-going policy review - see schooldocs review plan ● 2018 Full strategic plan review - incorporating the National Education Learning Priorities ● Implementation of the new Education Act various provisions

Personnel	Community Engagement
<ul style="list-style-type: none"> ● Robust appointment procedures ● Strong Staff Induction ● Strong Appraisal process ● Member of the Howick Coast Kahui Ako ● Appointment and appraisal of across and within school leaders for Kahui Ako ● Individualised and differentiated PLD 	<ul style="list-style-type: none"> ● Visible plan for communicating roll growth ● Open days ● Community Evenings ● MBS Reporting framework (see CDP) ● Hui Evenings

Maraetai Beach School Annual Plan 2018			
PEOPLE			
KEY GOAL	ACTIONS	WHO/WHEN	Indicators of progress reported through:
Vision & Values	Continue with PB4L contract by: Tō Tātou Ara (Our Way) Targeted Term 1 focus on school values & expectations matrix. Embedding Values Expectations Matrix across the school, including explicit & specific teaching of indicators. Increased signage of values & expectations across the school. School wide acknowledgement system which reflects the school values & their indicators. Working towards improved systems to track & monitor	RN/KL & all class teachers. RN/KL & all class teachers. KL/MK KL/MK/WG/RN	Students & Staff have shared understanding of values & expectations. Complete student well-being survey Signage around the school. Strategic signage in specific locations around the school. Increased use of acknowledgements. Data tracking, understanding & monitoring of



	negative behaviour, including using Big 5 tracking sheet.	KL/RN/MK/WG	behaviour.
Leadership for Excellence	<p>New leadership structure with four teams led by team leaders.</p> <p>Appointment of within school teachers to lead school professional development aligned to Kahui Ako goals</p> <p>Increased PLD budget to provide differentiated teacher PLD and a range of opportunities.</p> <p>To provide a wide range of opportunities for students to lead in</p> <p>Students as peer coaches programme. Deputy Principal to trial the programme this year and it is proving to be a very successful way for students to work together to reflect on their learning goals; expand, refine, and build new skills; share ideas; teach one another and solve problems in their school community.</p> <p>Redesign appraisal system components to align with the new code of professional responsibility and standards for the teaching profession</p>	<p>MK</p> <p>Within school leaders</p> <p>BOT</p> <p>Staff</p> <p>WG</p> <p>MK</p>	<p>Kahui Ako termly reports</p> <p>Improved teacher knowledge of systems and processes for having students as coaches of their peers</p> <p>Planning for implementing and sustaining a coaching culture at school involving student coaching</p> <p>Appraisal system redesigned and teachers using the new standards as part of the MBS appraisal system</p>
Effective Pedagogy and Collaboration	As part of our centrally funded PLD plan engage with Evaluation Associates to deliver year 3 of our Assessment for learning contract.	Leadership Team	<p>Principal Report to BOT</p> <p>AfL teacher matrix</p>



	Actively collaborate with the schools within our Kahui Ako	MK/LW/within school leaders	PLD report to MOE
Learner Agency	Develop a graduate profile for end of year 6 and year 8 students at MBS	MK	Progress reported through Principal report to BOT -completed profiles
	Review and rewrite Reading Kids Speak Goal Sheets Year 0-8	Literacy Team	Literacy team action plan
POTENTIAL			
KEY GOAL	ACTIONS	WHO/WHEN	Indicators of Progress through:
High Achievement	2018 Target Areas	MK/WG	Mid and end of year report to BOT
	Track all priority learners including those students well below/below standard and Maori and Pasifika students	Team leaders	Term 1 and 3 asTTle reports to BOT and mid year review
	In Literacy complete a Reading review of year 4-8 teaching, learning and resources.	Literacy Team	Literacy team action plan
	In Mathematics implement a revised basic facts program school wide.	Math team	Math team action plan
	In Mathematics develop and implement the school wide student check-points (stage based) to ensure all expectations for number knowledge, strategy, and strand are met for each stage. Embed the new MBS student inquiry model across the school.	LW/KD	Teacher planning



<p>Culturally Responsive Pedagogy</p>	<p>Te Reo to be taught in weekly lessons throughout the school</p> <p>As part of our centrally funded PLD plan engage with Core Education to deliver professional learning to promote interest, exposure and excellence in Te Reo Maori & Tikanga which is Treaty based.</p> <p>Provide a range of cultural experiences for our students including -Marae visit, Yr 7&8 overnight stay at Umupuia Marae, Koanga festival and a cultural day.</p> <p>Create a maori team led by a member of staff focused on improving outcomes for our maori students and supporting staff</p> <p>Maori hui to be held term 1 and 3</p>	<p>Maori Team</p> <p>MK</p> <p>Staff</p> <p>MK/EH</p> <p>EH</p>	<p>Teacher planning - weekly lessons</p> <p>Maori students achievement data Increased staff competency in delivery of Te Reo</p> <p>Maori team action plan</p> <p>Complete Taku Reo survey Year5-8</p> <p>Maori and Pasifika students data tracked termly</p> <p>Mid term 2 gather Maori student voice and whanau voice to inform the MASAM (Maori achieving success as Maori) matrices.</p>
KEY GOAL	ACTIONS	WHO	Indicators of Progress through:
<p>High Engagement</p>	<p>Employ a new Special Needs co-ordinator (0.7)</p> <p>To continue providing needs based programmes for Boost Reading and Writing which would include Quick 60 Reading.</p> <p>To utilise a Teacher Aide when providing Quick 60 reading programmes and other boost based sessions.</p>	<p>MK</p> <p>RN</p> <p>RN</p>	<p>Termly review</p> <p>Quick 60 data</p>



	<p>To offer needs based Stretch session with specific consideration of our Intermediate School students.</p> <p>To continue implementing a needs based targeted teaching program for our ELL (English Language Learners) including those on our ELL funded register.</p> <p>To train & implement a Mindfulness program - Pause, Breathe, Smile which will be rolled out in one classroom during 2018.</p>	<p>RN/WG/MK</p> <p>RN/WG</p> <p>RN</p>	<p>A wider range of opportunities are offered IN 2018</p> <p>ELL data</p> <p>Teacher and student feedback</p>
Inquiry and knowledge building for improvement	<p>Link PLC with teacher inquiries, target and/or priority learners to accelerate progress.</p> <p>Develop staff understanding of the appreciative inquiry model</p> <p>Within school teachers working directly with teachers to help identify and respond to challenges in practice.</p>	<p>MK/within school leaders</p> <p>Across/within school leaders</p>	<p>Priority learner data tracked every term</p> <p>Within school teacher reporting to BOT</p>
PLANET			
KEY GOAL	ACTIONS	WHO	Indicators of Progress through:
Community Involvement	<p>Complete a full strategic plan review - incorporating the National Education Learning Priorities with involvement from the school community</p> <p>Actively engage with the parent community in PB4L through community information evenings, newsletter inserts, increased signage and open days.</p>	<p>MK/BOT</p> <p>MK/RN/KL</p>	Principal Report to BOT



<p>Future focus and innovation</p>	<p>2018 Digital learning plan</p> <p>Trial of STEM lessons through the school</p> <p>Robotics to be taught across the school and as part of Year 7 and 8 digital tech class</p> <p>Hold curriculum open days for parents on the use of digital technology</p> <p>Digital Tech class to continue as part of Year 7 and 8 Technology</p> <p>Teachers involved in Mindlab postgraduate course and attendance at ULearn conference</p>	<p>LW</p> <p>Team leaders</p> <p>LW/KL</p> <p>LW</p> <p>KL</p> <p>Staff</p>	<p>Reporting to BOT on digital learning plan</p> <p>Staff and student feedback</p> <p>Principal report to BOT</p>
<p>Environmentally responsible citizens</p>	<p>Achieve Silver Enviroschools Award</p> <p>Implementation of Environmental Science as part of year 7 and 8 Technology</p>	<p>TC</p> <p>TC</p>	<p>Achieve Silver Award</p>
<p>Pathways and Transitions</p>	<p>Supportive Jumpstart programme</p> <p>Establish strong links with local ECE centres</p> <p>Create meaningful pathways as part of Howick Coast Kahui Ako</p> <p>Intermediate curriculum designed to prepare our year 8 students for College</p>	<p>KD</p> <p>KD</p> <p>MK</p> <p>TC</p>	<p>Principal report to BOT/Community Survey</p> <p>Kahui Ako reporting</p> <p>Year 9 leavers survey</p>



GROUND DEVELOPMENT PLAN 2018-19 SUMMARY

Mission Statement

A learning community that provides an exciting, challenging programme designed to extend student's horizons in a secure, safe environment.

Foci	Strategies	Responsibility	Time Frame	Budget	Notes/Reviews
School Gardens	Maintenance & replanting of selected areas. Maintenance of School Orchard and Class Gardens	Caretaker Enviro group	ongoing	\$1000	Enviro budget
Field and Grounds Maintenance	Fertilising, mowing, drilling etc	Principal Garden contractors	Annual	\$890 per month	Mowing of all lawns - Ground Maintenance budget
Upgrade Craig road entrance/behind and beside pool area	Beautification of the area	Landscapers	2019	\$12 00	To be completed 2019
Fix cricket nets and Long jump pit. Purchase Long jump pit cover		Principal	2018	\$5920	Ground maintenance budget
Foci	Strategies	Responsibility	Time Frame	Budget	Notes/Reviews
Relocatable project	New classrooms Rm 13-15	MOE/AZTEC Builders Principal	Jan 2018	\$522, 946	paid from MOE funding
5YA	Refurbishment of Rm 5	Principal Steve Waters	Term 1 2018	\$90,000	paid from 5YA
Foci	Strategies	Responsibility	Time Frame	Budget	Notes/Reviews



Increased school signage	Replace existing signage to reflect school vision and values	Principal	2018	\$5000	CAPEX
Drainage	Clear the roots from drain outside caretakers shed	Principal	2018	\$1000	Ground maintenance budget
	Fix drainage from area outside the pool			\$9000	Ground maintenance budget
Swimming pool	Upgrade pool system	Principal Waterco Darren Retford	2019	\$10 000	to be completed 2019
Swimming pool	Mats for changing sheds Tidy up cobbles around back fence Increase shade over seating area and repaint pool and seating	Principal	2019 2018 2019	\$2200 \$2000 TBC	cobbles are H&S issue
School House	Exterior Paint	Maria	2019	\$20-\$25 000	To be complete 2019 - Cyclical maintenance